

State Workforce Investment Board
Executive Committee
State Capital Building
September 26, 2008

MINUTES

Committee Members Present: Dan Miles, Chair; Pat Wise; Dave Crum; Mike Grove; Keith Kelly; Robbe Lindsey; and Mike McGinley.

Committee Members Absent: Evan Barret, Marty Copps, Vice Chair; Georgia Gibbs-Atkinson; Lane Larson; Mike O'Neil; Dore Schwinden; and Tyler Trevor.

Staff: Leisa Smith, Danielle Nettleton, and Dan Bernhardt.

Guests: Suzanne Ferguson, Gary Wright, and Lindsey Woolsey.

I. Welcome & Introduction

Chairman Dan Miles called the meeting to order at 12:23 p.m. He welcomed staff, committee members, and guests.

Roll Call and Housekeeping

Danielle Nettleton conducted roll call. Chairman Miles explained the committee conducts business under Roberts Rules of Order. He stated he would relax Roberts Rules of Order to allow informal discussion among members.

Approval of Agenda

The agenda was accepted as presented by consensus.

Approval of Meeting Minutes

Chairman Miles asked if there were any changes to the July 24, 2008 minutes. Mike Grove made a motion to approve the meeting minutes as presented. Dave Crum seconded the motion which passed unanimously.

II. Workforce Investment Act (WIA) Waiver Request

Chair Miles announced, Suzanne Ferguson WIA Program Manager, had provided a detailed report on a WIA Waiver request (Incentive Grants to Local Areas for Exemplary Performance Requirement) during the earlier SWIB meeting. Chairman Miles stated that due to a lack of quorum at the earlier SWIB meeting the Executive Committee needed to take action on this waiver request. The waiver will be posted for two weeks on the SWIB website for public comment. All comments will be submitted to USDOL with the waiver. Any issues or concerns we will be addressed with United States Department of Labor (USDOL.)

Keith Kelly moved to approve submitting the WIA Waiver for Incentives to the USDOL. Mike McGinley seconded the motion.

III. Other Business

Lindsey Woolsey will provide a follow-up report from the September 25, 2008 SWIB Meeting. The next Executive Committee meeting will be scheduled for a face to face in Helena. Chairman Miles will review

the current committees and their membership. He will bring suggestions to the Executive Committee for their review and comments. The committee discussed the possibility of developing a survey to identify board member interests and skills. Mr. Kelly suggested Chairman Miles write a letter of support on behalf of the board to go with the budget proposal for expanding the Incumbent Worker Training program. Pat Wise also suggested the board submit a report to the Governor stating their priorities. Ms. Woolsey discussed the current committee structure and suggested not developing an Incumbent Worker Training Workgroup until support was obtained from the upcoming legislature. Gary Wright informed the committee the board can not support legislation. The board may support the Incumbent Worker Training program until it becomes legislation. Board members can support legislation as an individual; not as a member on behalf of the board.

I. Adjourn

With no further business, Chairman Miles adjourned the meeting at 1:08 p.m.

Dan Miles, Chairman

Date