

Montana

State Workforce Innovation Board



Youth Services Committee Meeting Minutes

September 17, 2015

Rimini Room, Holiday Inn Conference Center-Downtown Helena
22 North Last Chance Gulch, Helena, MT

Committee Members Present: Jasyn Harrington-(Acting Chair); Curtis Biggs; Anna Doran; Billie Lee; Jim Marks; Senator Cary Smith

Council Members Absent: William Hunt (Chair); John Danielson; Representative Vince Ricci

Guests: Maggie Driscoll; Connie Kinsey; Lisa Newman; Morgan Marks; Annette Miller

Staff: Greg Cano

I. Welcome & Introductions

Ms. Harrington (Acting Chair) conducted the meeting. Mr. Cano conducted roll call. A quorum was established. Ms. Harrington introduced the new Ad Hoc members: Curtis Biggs and John Danielson. Ms. Lee made the motion to approve today's agenda. Ms. Doran seconded the motion. The agenda was approved by consensus. Ms. Harrington asked for a motion to approve the minutes from the September 25, 2014 Youth Council Meeting. Ms. Lee made the motion to approve the September 25, 2014 Meeting Minutes. Ms. Doran seconded the motion. The motion carried.

II. Purpose of the Youth Services Committee

Ms. Harrington asked Mr. Cano to read an excerpt from the SWIB Bylaws (adopted 9/17/2015) referencing the purpose of the Youth Services Committee.

Members discussed some of the similarities and differences of youth programming in regards to the Workforce Investment Act (WIA) and the Workforce Innovation Opportunity Act (WIOA). 75% of

youth served must be out of school (ages 16-24) and 20% of funds must be spent on Pre-Apprenticeships and other paid work experiences and internships. Under WIOA, Vocational Rehabilitation must spend at least 15% of their allocation on pre-employment transition services on school-aged students with disabilities.

III. WIOA Youth Update

Lisa Newman, Career Training Institute, made a presentation to the committee: CTI (Career Institute Training) Serving Montana's Youth-WIOA, TANF SY and YouthBuild. Topics covered were the following: WIOA Youth: Serving Disconnected Youth, Out of School Youth-75% of Funds, In School Youth-25 % Funds Max, Finding Out of School Youth, Program Design & Services, PY 14 WIOA Youth Performance, TANF Summer Youth, Outcomes-9/15/15, YouthBuild Helena and YouthBuild Program Design & Outcomes.

Members wondered about follow-up regarding incarcerated youth and/or those with substance abuse issues. Other members wondered about the coordination between State and Tribal WIOA programs- is there cross-training among the State and Tribe? They also wondered how out-of-school youth are found.

IV. Jobs for Montana Graduates

Morgan Marks, Program Manager for Jobs for Montana's Graduates, presented information about the JMG program-an in-school workforce preparation course offered in select middle and high schools throughout the state. The JMG curriculum has proven success rates and can be used for an elective or a Career Technical Education credit. JMG is affiliated with Jobs for America's Graduates, a national school-to-work program.

Member discussion included JMG funding, rebranding of the program- JMG is for all students; not just for students "at risk."

V. Youth Services Committee Member Discussion

Membership:

After discussion, it was determined that a representative from the Office of Public Instruction, other than Adult Basic Education, should be a member of the committee. Jasyn Harrington suggested that Lisa Newman, Career Training Institute, should sit as an Ad Hoc member of the Youth Services Committee because of her knowledge, expertise and years of commitment regarding youth programs.

Next Steps:

The committee agreed to the following next steps:

- Research best practices training for providers (both tribal and non-tribal) regarding outreach to youth
- Receive and review a 1st quarter report from youth program operators from the State WIOA Oversight Unit regarding the 75% Out of School Youth WIOA requirement
- The development of an Asset Map for youth program service providers
- The development of a certifiable soft skills training program, (similar to the Building Success Skills module-an online curriculum module for Healthcare trainees) throughout the state with the assistance of Ad Hoc member Curtis Biggs-Director of Distance Delivery-HealthCARE Montana
- Continued clarification of the roles and responsibilities of the Youth Services Committee-will there be intersection with the WIOA Standing Committee regarding RFP's?

Next Meeting:

Wednesday, October 28, 2015 at 1:00 pm via GoTo Meeting (Telephone Conference)

The meeting was adjourned at 2:50 pm.