

State Workforce Investment Board
Executive Committee
GoToMeeting
November 19, 2009

Committee Members Present: Dan Miles, Chair; Marty Capps, Vice Chair; Dave Crum; Mike Grove; Dore Schwinden (*Designee for Keith Kelly*); and Pat Wise (*Designee for Evan Barrett.*)

Committee Members Absent: Mike McGinley

Staff: Dan Bernhardt, Danielle Nettleton and Leisa Smith

Guests: Dave Morey, Jeff Rupp, and Gary Wright.

I. Welcome & Introduction

Chairman Dan Miles called the meeting to order at 12:37 p.m. He welcomed staff, committee members and guests.

Roll Call

Danielle Nettleton conducted roll call and confirmed a quorum was present.

Approval of Agenda

Chair Miles reviewed the agenda; the agenda was accepted as presented by consensus.

Approval of Meeting Minutes

Chair Miles asked if there were any changes to the September 15, 2009 meeting minutes. With no proposed changes Mike Grove made a motion to approve the meeting minutes as presented. Dore Schwinden seconded the motion which passed unanimously.

II. Review Strategic Planning Outcomes and Recommendations

Chair Miles briefly reviewed the October 1, 2009 strategic planning process and deferred to SWIB staff, to review the report and recommendations received from the Corporation for a Skilled Workforce (CSW). Dan Bernhardt provided a PowerPoint presentation reviewing key details from the report. He reviewed last year priorities versus the new proposed priorities, the new changes in the Department of Labor's Organizational Chart, and the difference between program committees versus principal committees. Programs are driven through their related

department or agency and will continue to pursue their objectives with or without the boards focus. Mr. Berhardt reviewed observations and recommendations from CSW; the priority choices of areas to be aware, engaged, and poised for action; and the top three areas chosen by the board to be drivers of action. He reminded the committee of questions provided in the report to consider when choosing to maintain or redesign the current committee structure. The Executive Committee is tasked with deciding on the needed committees and letting the new committee chairs and members develop goals, missions, and duties.

Chair Miles agreed the board has been focusing on programs that already have their own momentum. The board should be available to discuss programs if needed through a broader committee structure. He recommended retaining the Executive Committee, Youth Council, and Workforce Investment Act Committee while disbanding the current three program driven committees: Apprenticeship Advisory Committee, Incumbent Worker Committee, and the Big Sky Pathways and Career Clusters Committee. Chair Miles suggested creating two committees based on Sector Strategies and Lifelong Learning. The third area of upgrading skills could be included within the Lifelong Learning Committee.

Mr. Schwinden reported the current three program committees could easily fit within the one Lifelong Learning Committee. The programs are still priorities to the board; the new structure could allow the committee to review new and existing learning models.

Mike Grove asked about the 25 states that have moved into sector strategies. Leisa Smith reported the board is in a good position to review lessons learned and best practices discovered by the other states. CSW is poised and ready to assist the board as it moves forward with sector strategies. Chair Miles reported CSW and SWIB staff will have the ability to feed the committees information about other states and issues they are dealing with. Mr. Grove urged the board and each committee to be mindful of the challenges in rural Montana.

Ms. Smith discussed the advantages of having the committee structure focused on principals; allowing the committee to be more flexible and ready for change. Dave Crum announced he agreed with the newly discussed committee structure.

Chair Miles reported CSW and SWIB staff will work with new committees and their chairs to develop goals, objectives, timelines, meeting dates, and work with staff to create agendas and become more engaged to ensure the task on hand is more productive.

Mr. Crum made a motion to retain the Executive Committee, Youth Council, and Workforce Investment Act Committee; disband the Apprenticeship Advisory Committee, Incumbent Worker Committee, and the Big Sky Pathways and Career Clusters Committee; and create a Sector Strategies Committee and Lifelong Learning Committee. Dore Schwinden seconded the motion which passed unanimously.

III. Other Business

Chair Miles commented on the recent ARRA grants applied for, suggesting the SWIB could have a good opportunity for involvement; especially with the State Energy Sector Partnership grant applied for by the SWIB. Gary Wright announced the Labor Market Information Grant applied for through a consortium of neighboring states was awarded the day before. The grant is for \$3.87 million to look at jobs centered within green occupations. Mr. Crum asked staff to provide an update at the next SWIB meeting on all the recent grant applications and awards. He also suggested inviting people with expertise to help newly established committees begin focusing on the needs in Montana. Chair Miles discussed a recent request of SWIB staff to provide an informational panel during the next board meeting.

Chair Miles requested staff develop and distribute a survey to identify the interest of each board member for committee appointment. Once the results are compiled, Chair Miles and Vice Chair Marty Copps will work with staff to make appointments. Committees will be convening in December and January and time has also been reserved for committee meetings the day before the SWIB meeting in February. Chair Miles reported the current make up of the Executive Committee may be different after new committee chairs are appointed.

IV. Adjourn

With no further business, Chair Miles adjourned the meeting at 1:34 p.m.