

Montana State Workforce Innovation Board



WIOA Committee

1:00 p.m. – 2:45 p.m.
Downtown Holiday Inn-Elkhorn A Room
Helena, Montana
September 17, 2015

BOARD MEMBERS PRESENT: Mike McGinley, Acting Chair; Rich Aarstad; Casey Blumenthal; Robert Minto; Jay Reardon; Arlene Templer; Jane Weber (via conference call)

STAFF: Chris Wilhelm

GUESTS: Mary Berg, Carol Hanel, Darla Joyner, Kate Kahle, Michelle Marsh, Joe Rangitsch, Pam Watson, Kathy Yankoff

Welcome and Introductions

Acting Chair Mike McGinley called the meeting to order at 12:56 p.m. He welcomed Committee members and guests and explained that Chair Weber was listening in via conference call.

Roll call

Chris Wilhelm conducted roll call and established a quorum.

Agenda

Acting Chair McGinley reviewed the Agenda and was granted a consensus to approve it.

Minutes

Acting Chair McGinley reviewed past meeting minutes from September 25, 2014. No changes or additions were made. Mr. Minto moved to approve the minutes as presented, and Ms. Weber seconded. The motion carried unanimously.

I. Review Committee Purpose

Extract from Bylaws

Shall be responsible for understanding and making decisions on WIOA rules and regulations; guiding the development of Workforce Innovation Board's strategic plans.

Acting Chair McGinley reviewed the Committee Purpose as presented in the Bylaws. The committee agreed that their purpose includes three major elements:

1. Recertification of One-Stops;
2. Preparing the State Plan for SWIB approval and submission to USDOL; and
3. Staying abreast of service providers' performance requirements and reviews.

II. WIOA Update

Ms. Watson, provided a brief overview of the changes between WIA and WIOA, and outlined the upcoming projects for the Committee. She provided a brief overview of how Montana receives WIOA funding from US Department of Labor, and how it funnels down to the Statewide Programs and Oversight Bureau before being allocated to service providers across the state.

WIOA law was effective 7/1/2015 and new participants have been enrolled under the new law. However, performance reporting requirements will not be effective until July 1, 2016.

ACTION ITEM: Ms Watson will send organizational charts to the committee for both the Department and Division.

Core Partners

WIA required two core partners, Wagner-Peyser and WIA. WIOA added two more required partners, Vocational Rehabilitation and Adult Education. The list of required partners (approximately 17) has stayed about the same size but changed in makeup a little. These changes present challenges as the four required partners reside in three different state agencies, each with their own reporting and data systems, and performance measures. All partners are engaged and highly committed.

Eligible Training Provider List

Requirements for the Eligible Training Provider List (ETPL) have changed to include a requirement that all training providers send extensive demographic information to the Department which is then aggregated before being sent to US DOL. The challenge is that this demographic information is required for both WIOA participants and non-WIOA participants. Many states see this as a challenge, especially because social security numbers are a mandatory data element. Some training providers, especially smaller ones, are finding it difficult and time-consuming to comply.

The deadline to comply with new WIOA requirements is December 31, 2015. Non-compliant training providers will be removed from the list January 1, 2016. Renewal is required annually.

Further details will be provided as regulations are published.

Acting Chair McGinley requested the Committee be kept abreast of how many training providers are dropping from the ETPL due to this new compliance requirement.

Strategic State Plan

A facilitator-formerly a USDOL Regional Director from Atlanta-Helen Parker, will assist the four core partners in the writing of the state plan. The four partners will present a unified plan. This

planning session will be on September 24, and 25, 2015 held at the Montana Association of Counties building in Helena. The draft plan will be due by the January 12, 2016 SWIB meeting. The state WIOA Unit Technical Assistance Team (TAT) sponsored a WIOA kick-off meeting late this summer and involved TANF, Vocational Rehabilitation, and Adult Basic Education. It was a 2 ½ day session with 300 people from around the state attending.

One-Stop Certification

The State Workforce Innovation Board deferred recertification of One Stops until June 30, 2016. All One Stops must be re-certified under WIOA standards. All partners need to aware of other partners so effective referrals can be made. Under WIOA, Job Corps, Department of Housing and Urban Development (HUD) and Career & Technical Education will be required to have Memorandums of Understanding (MOU's). WIOA requires that the four core partners attend every Community Management Team (CMT) meeting.

Service Provider RFPs

Under WIOA, Service Providers need Request for Proposals (RFP's) submitted in spring to ensure delivery systems and contracts match the State Plan. Draft RFP's will be due in January, 2016 so that the SWIB WIOA Committee can review and score the proposals. The contracts need to be in place by July 1, 2016.

Chair Weber asked that a timeline be created for above-mentioned projects.

Compliance and Oversight

The state WIOA Technical Assistance team (TAT) does the monitoring/compliance piece of the plan. Non-compliant Service Providers would be brought to the State Board.

III. Committee Discussion

Membership

Mr. McGinley and Mr. Minto asked if it was the within the committee's prevue to review SWIB members to ensure Montana is in compliance with its appointments. Changes in employment or retirement may impact a member's eligibility to serve on the Board. Ms. Watson concurred, and requested that members notify SWIB staff when changes such as those mentioned above occur.

Next Steps:

- A Department of Labor & Industry (DLI) organizational chart will be dispersed to committee members
- Review and approve the Draft Strategic State Plan
- Eligible Training Partner List requirements/update by January, 2016
- One Stop Recertification by June 30, 2016 (19 One Stops across Montana)
- Service Providers need to submit an RFP by December 30, 2015

- A timeline will be produced and dispersed to committee members regarding WIOA requirements that need WIOA Committee and subsequent Full Board approval and/or action

Next Meeting

Chair Weber will work with Casey Schreiner and Greg Cano to establish the next meeting date in early October.

With no further discussion Acting Chair McGinley adjourned the meeting at 2:51 p.m.

DRAFT