



## **JOINT EXECUTIVE-WIOA COMMITTEE**

GoToMeeting® 3:00 PM – 4:00 PM

December 10, 2019

Walt Sullivan Building, Helena, MT

**EXECUTIVE COMMITTEE MEMBERS PRESENT:** Loren Rose (Chair) and Scott Eychner

**WIOA COMMITTEE MEMBERS PRESENT:** Commissioner Jane Weber (Chair), Paul Hopfauf, and Katie Madsen

**EXECUTIVE MEMBERS EXCUSED:** Miles McCarvel and Ken Fichtler

**WIOA COMMITTEE MEMBERS EXCUSED:** Commissioner Mike McGinley

**STAFF:** Shannon Lewis, Erin Weisgerber, and Jane Demaray

**CALL TO ORDER/ROLL CALL:** Chair Rose called the meeting to order at 3:00.

**ROLL CALL:** Shannon Lewis conducted roll call and established a quorum.

**AGENDA:** Chair Rose asked for a motion to approve the agenda.

*Commissioner Weber moved, and Mr. Hopfauf seconded a motion to approve the agenda.*

*The motion carried.*

**APPROVAL OF THE APRIL 16, 2019 MEETING MINUTES:** Chair Rose asked for a motion to approve the April 16, 2019 meeting minutes.

*Mr. Hopfauf moved, and Ms. Madsen seconded a motion to approve the April 16, 2019 meeting minutes.*

*The motion carried.*

### **NEW BUSINESS:**

**ETPL POLICY:** Ms. Demaray reviewed the updated ETPL Policy, which was initially approved by the WIOA Committee and is coming before the Executive-WIOA Committee for review after updates made to reflect updates from the US Department of Labor.

*Commissioner Weber moved, and Commissioner McGinley seconded a motion to approve the updated ETPL Policy.*

*The motion carried.*

**DATA VALIDATION POLICY:** Ms. Demaray reviewed the updated Data Validation Policy, which was updated to reflect changes to the data reports submitted on participants to the US DOL.

***Commissioner Weber moved, and Mr. Hopfauf seconded a motion to approve the updated Data Validation Policy.  
The motion carried.***

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

Chair Rose adjourned the meeting at 3:12 PM.