



EXECUTIVE COMMITTEE

GoToMeeting® 2:00 – 3:00 PM
Thursday, September 20, 2018
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Loren Rose (Chair), Scott Eychner, Katie Madsen, Jule Walker, Miles McCarvel, and Jane Weber

MEMBERS EXCUSED: Casey Blumenthal and Ken Fichtler

STAFF: Shannon Lewis

CALL TO ORDER/ROLL CALL: Chair Rose called the meeting to order at 2:00 PM.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Rose asked for a motion to approve the agenda.

Ms. Weber moved, and Ms. Walker seconded a motion to approve the agenda.

The motion carried.

MARCH 5, 2018 MEETING MINUTES: Chair Rose asked for a motion to approve the April 20, 2018 meeting minutes.

Ms. Weber moved, and Ms. Madsen seconded a motion to approve the April 20, 2018 meeting minutes.

The motion carried.

NEW BUSINESS:

WIOA POLICY REVIEW:

Ms. Weber reviewed the following policies with the committee:

- Service Provider Reporting & Audit Requirements Policy;
- Performance Measures Policy;
- Credentials Policy;
- Rapid Response Policy;
- Cash Management Policy;
- Cost Principles, Allowable Costs and Unallowable Costs Policy;
- On-the-Job Training Policy;
- Program Participation and Exit Policy;
- Quality Control Policy;
- Stolen-Forged Check Policy;

- WIOA Wage and Supplemental Data Sources Policy; and the
- WIOA Performance Reporting Requirements Policy.

All of the above policies had been thoroughly vetted through the WIOA Committee and each policy applies to all WIOA program managers administering WIOA programs.

There was no public comment on any of the policies reviewed by Ms. Weber.

Ms. Weber moved and Mr. McCarvel seconded a motion to approve the policies as approved by the WIOA Committee.

The motion carried.

FULL BOARD MEETING DATES:

The committee discussed possible dates for the full board meeting. As this is a legislative year, the full board will need to meet prior to January. The committee agreed that mid-to-late November would work best for most members. Shannon will send out a Doodle Poll to the full board to find a date that would work for most members.

ADJOURNMENT:

Chair Rose adjourned the meeting at 2:40 PM.