

Montana State Workforce Innovation Board



Apprenticeship/Career Pathways/On-the-Job Training (OJT) Committee GoTo Meeting

9:00-10:00 AM

Walt Sullivan Building-2nd Floor Conference Room

Helena, Montana

Wednesday, February 3, 2016

BOARD MEMBERS PRESENT: Chair Miles McCarvel; Tina Bundtrock; Vicky Byrd; John Cech-Designee for Clay Christian; Margaret Bowles-Designee for Denise Juneau and Scott Trent

BOARD MEMBERS ABSENT: Al Ekblad and Kirk Hammerquist

STAFF: Greg Cano & Casey Schreiner

GUESTS: Kathy Schaefer; Connie Kinsey; Pam Watson; Tanner Woodward; Darrel Holzer; Jasyn Harrington; Robin Mochi; Suzanne Ferguson; Kay Norris and Valerie Piet

Call To Order/Roll Call

Chair McCarvel called the meeting to order at 9:00 am.

Roll call

Greg Cano conducted roll call and established a quorum.

Agenda

Chair McCarvel asked for a motion to approve the agenda. Ms. Bundtrock made the motion to approve the agenda. Ms. Bowles seconded the motion. The motion carried.

Minutes

Chair McCarvel asked for a motion to approve the meeting minutes from September 17, 2015. Ms. Bundtrock moved to approve the minutes and Ms. Bowles seconded the motion. The motion carried unanimously.

Reports (Information Items)

Darrell Holzer, Director of the State Registered Apprenticeship Program, reported that he is working with the Billings Career Center and City College, in Billings, MT, to develop dual enrollment options for individuals pursuing Residential and/or Inside Wireman certification.

Kay Norris-Project Director for HealthCARE Montana and Valerie Piet, Supervisor for the Apprenticeship Specialists, reported that they have two Certified Nurse's Assistant Apprentices working in Bozeman. This is a first for Montana-Apprentices in healthcare occupations. At the completion of their training, these Apprentices will receive a Nurse's Aide Training Certificate; will have completed the competency exam and registered with the Nurses Assistance Program (NAP); and will earn certificates of completion through the State Registered Apprenticeship Program.

John Cech, Deputy Commissioner of Higher Education for the Montana University system, reported that the two year colleges across the state are working to redefine the nursing curriculum. The redesigned curriculum is aligning with the Bachelor of Science and nursing curriculum.

Casey Schreiner, the Director of SWIB, gave the board's perspective regarding the Apprenticeship Advisory Council. This Council is required for State Apprenticeship Programs and will be structured as a sub-committee of this Apprenticeship/Career Pathways/OJT Standing Committee. Some members of the A/CP/OJT Committee will be appointed to serve on this Council. A formal motion will need to be presented to the full board on February 23, 2016 regarding the establishment of this Council.

Margaret Bowles, Director for the Adult Basic Education (ABE) Program, presented an update on the Career Pathways Local System Model. The system traces the coordination among all of the partners-Adult Basic Education, Career Technology Education, Postsecondary, One-Stop, TANF, Vocational Rehabilitation, Support Services and finally to the Employer in the process of recruiting diverse clients, conducting client intakes/orientation, providing client services, occupational training, postsecondary education and employment.

New Business

Mr. Schreiner reiterated that if A/CP/OJT committee members, and in particular, the private sector, have ideas regarding how the committee could contribute to the grand mission of the SWIB, it would be most appreciated. Action items, partnerships, initiatives-all ideas are welcome which will promote Apprenticeship, Career Pathways and On-the-Job Training as viable workforce strategies.

Chair McCarvel mentioned the emerging practice of employers supporting low wage workers such as food service and/or Certified Nurse's Assistants by ensuring that their employees work in safe and supportive environments. He proposed the SWIB support somehow those healthcare employers who endorse and employ Apprentices and incorporate ethical treatment of low wage employees.

Announcements:

Chair McCarvel announced that the next Apprenticeship/Career Pathways/On-the-Job Training Committee meeting would be planned after the full board meeting. The full board meeting is scheduled for Tuesday, February 23, 2016 at the Holiday Inn Conference Center in Downtown Helena.

Mr. Schreiner announced that there will be a free presentation offered by SWIB partners-Great Falls College, Montana State University and Great Falls Adult Education: Bring Your "A" Game To Work. It addresses the issue of soft skills and is held on Tuesday, February 16, 2016 from 4:00-5:30 pm at Heritage Hall on the campus of Great Falls College, MSU. On Wednesday, February 17, 2016 from 8:00-Noon is a train the trainer session and the fee is \$25.00/person. It is also held in Heritage Hall. Ms. Bowles reported that Adult Basic Education programs across the state are sending a representative to this training so this instruction will be integrated within the ABE programs.

Adjournment

Chair McCarvel asked for a motion to adjourn. Ms. Bowles made a motion to adjourn. Mr. Trent seconded the motion. The meeting was adjourned at 9:52 am.