STATE OF MONTANA
ONE-STOP OPERATOR DESIGNATION APPLICATION

Under Title I of the Workforce Innovation and Opportunity Act (WIOA) (20 CFR Part 678), the state of Montana is required to have a comprehensive One-Stop Delivery System. As the state of Montana is a single-area state, it will implement its One-Stop Delivery System based out of one statewide operator. Applicants applying for the designated one-stop operator must have a statewide presence and the ability to deliver services and coordinate a comprehensive one-stop system throughout Montana.

PART I. CONTACT INFORMATION
One-Stop Operator: ____________________________________________________________
One-Stop Address: ____________________________________________________________
Contact Person: ____________________________________________________________
Telephone: _________________________________________________________________
Fax: __________________________________________________________________________
E-Mail: ________________________________________________________________________

PART II. OPERATION AND PARTNERSHIP PLAN
Applicants must submit an Operation & Partnership Plan, including the elements outlined below. The Operation & Partnership Plan must be submitted as part of the one-stop operator designation application.

1. Executive Summary
2. Organizational Chart/Structure
   a. Firewall Plan
3. Organizational Philosophy
   a. Information Sharing Plan
4. Organizational Marketing
   a. Name and Signage Branding
   b. Outreach
5. Goals
   a. Mission Statement
   b. Short-Term Goals
   c. Long-Term Goals
   d. Next Steps
PART III. SERVICES AND PARTNERSHIPS
Table: See Addendum A

PART IV. BUSINESS SERVICES
Table: See Addendum B

PART V. FACILITIES
Table: See Addendum C

PART VI. COMMUNITY MANAGEMENT TEAMS
Table: See Addendum D