

State Workforce Investment Board
Executive Committee
GoToMeeting
September 15, 2009

Committee Members Present: Dan Miles, Chair; Marty Copps, Vice Chair; Dave Crum; Georgia Gibbs-Atkinson; Mike Grove; Mike McGinley; Keith Kelly (*Designee: Dore Schwinden*); and Pat Wise (*Designee for Evan Barrett.*)

Committee Members Absent: None

Staff: Dan Bernhardt and Danielle Nettleton

Guests: Adam de Yong, Dave Morey, Matt Springer, Suzanne Ferguson, and Gary Wright.

I. Welcome & Introduction

Chairman Dan Miles called the meeting to order at 9:14 a.m. He welcomed staff, committee members, and guests.

Roll Call and Housekeeping

Danielle Nettleton conducted roll call and reviewed the GoToMeeting process. She stated the meeting would be recorded and posted online under archived meetings. Chairman Miles explained the committee conducts business under Roberts Rules of Order; he would relax Roberts Rules of Order to allow informal discussion among members.

Approval of Agenda

Chair Miles reviewed the agenda. He requested the committee approve the draft Charter prior to approving the SESP membership. The agenda was accepted as amended by consensus.

Approval of Meeting Minutes

Chairman Miles asked if there were any changes to the July 23, 2009 meeting minutes. The committee asked staff to clarify the use of acronyms in the minutes between Montana Department of Labor and Industry (DLI) and the United States Department of Labor (USDOL.) Joint Apprenticeship Training Center was also corrected to Joint Apprenticeship Training Committee. Keith Kelly made a motion to approve the meeting minutes as presented; Marty Copps seconded the motion which passed unanimously.

II. Pathways Out of Poverty Grant

Dave Morey, 21ST Century Apprenticeship Training and Technology Bureau Chief asked the committee to become a formal partner in the Pathways out of Poverty Grant, providing access to green jobs in high unemployment areas. The Department of Labor (DLI) has engaged with the Blackfeet, Fort Peck, and Rocky Boy's Reservations to apply for the grant. Adam de Yong reported the focus is specific to each reservation and their involvement in solar and wind technology; including green technology retrofitting. Dave Crum asked about the amount of money requested in the grant and the need to leverage funds or resources. Mr. Morey reported the grant application requests approximately \$4 million and the partners

in the grant can bring resources together through many venues; including pre-established training programs. Funds could be leveraged with the SWIB becoming a partner; the board could ask or tell the local partners to assist with financial resources. Chairman Miles asked for clarification on the role the SWIB would play in the grant. Mr. Morey reported the SWIB would be a formal partner with DLI being the applicant and recipient of the funds. He reported the tribes requested the Department handle the administrative portion of the grant.

Mr. Crum made a motion to be a formal partner in the grant application and encourage the Department of Labor and Industry to pursue the grant application as the applicant. Mike Grove seconded the motion which passed unanimously.

III. WIA Grant Request

Pat Wise, Governors Office of Economic Development, reported the Governor has been reviewing projects to utilize discretionary funds and create the greatest impact. The Governor believes the Assessment of Simulation Training Needs for the Montana Healthcare Workforce: Required for the Montana Healthcare Simulation, Training, and Research Facility in Butte, MT ties into one of the SWIB priorities and could assist when applying for future grants in the healthcare industry. The funds would provide simulated healthcare training. Nurses are required to receive continued training through the licensing process; training is difficult to access in the rural areas of Montana. The proposal would provide data about the need for simulated training in the area, provide a good opportunity to educate individuals using the system, and a better opportunity to understand and identify the best use of simulated training in hospitals and primary care facilities. Mr. Grove commented on the difficulties of providing training in White Sulpher Springs to hospital employees; the idea of providing simulated training is very exciting.

Mr. Grove made a motion to approve the WIA Grant Request; Mr. Kelly seconded the motion which passed unanimously.

IV. Charter Draft Review

Mr. Morey apologized for multiple draft charters being submitted to the committee; the shorter, one page, charter will be used as the most current version. The SESP grant application requires the appointed members have a charter that addresses the goals, functions, and purpose. The newer version of the charter was created to only meet the minimum requirements of the grant. If the SWIB chartered the SESP, the department would not be able to reimburse members for the travel expenses for their attendance. If DLI Commissioner Keith Kelly charters the SESP, the department will be able to provide reimbursement to members for their travel expenses. The charter will be finalized by Tuesday, September 22, 2009 for the SESP meeting. Mr. Kelly requested staff provide more information about member representation when listed on the charter. Mr. de Yong clarified the SESP is required for the grant, the charter would cease when the grant is finished or upon the event the grant is not received. Mr. de Yong reported the sector plan, as required, will be finalized prior to the grant application being submitted.

V. Charter Draft Review

Mr. de Yong reviewed his role as a coordinator for the grant application process. He reviewed the list of names proposed from the Governor's Office for appointment to the SESP. Chair Miles suggested adding two more members from the SWIB to the SESP; he suggested appointing himself and another member to be determined at a later date. Clarification was given on the appointment process for new members; requiring the SWIB to take action to approve additional appointments.

Mr. Kelly made a motion to approve the SESP appointments as presented. Ms. Copps seconded the motion which passed unanimously.

VI. Other Business

Chair Miles announced a SESP meeting will be held on Tuesday, September 22, 2009. The SWIB will also be holding a meeting in Helena on October 1, 2009.

Mr. Morey introduced Grant Writer Matt Springer from the Flathead Valley Community College. Mr. Morey invited Mr. Springer to the committee meeting and informed him about having an opportunity to address the committee. Mr. Springer briefly discussed an application for a Healthcare Grant. He reported the public investment system is a required partner. The applicant would like to work with the local One-Stop centers and create a partnership to provide case management. Mr. Springer asked if the committee would endorse the grant application. Mr. Crum asked if the areas One-Stop's had already partnered with the applicant. Mr. Springer announced the partnership was not final but both One-Stop Systems are interested in partnering. The committee discussed their hesitation to endorse the applicant until the One-Stops finalized their partnership and the committee reviewed the grant application.

VII. Adjourn

With no further business Mr. Kelly made a motion to adjourn the meeting at 10:28 a.m. Ms. Copps seconded the motion which carried unanimously.