

**State Workforce Investment Board**  
**Executive Committee**  
**GoToMeeting**  
**June 15, 2009**

**DRAFT MINUTES**

**Committee Members Present:** Dan Miles, Chair; Marty Copps, Vice Chair; Dave Crum; Mike O'Neill; Keith Kelly (*Designee: Dore Schwinden*); and Pat Wise (*Designee for Evan Barrett.*)

**Committee Members Absent:** Georgia Gibbs-Atkinson; Mike Grove; Mike McGinley; and Gail Richardson.

**Staff:** Leisa Smith, Danielle Nettleton, and Dan Bernhardt.

**Guests:** Denise McGivern, Judy Cerise, Rachel Scheett, Mary Berg, Linda Moodry, Sarah DeMoney, Suzanne Ferguson, Kathy Steil, Carol Hanel, Connie Kinsey, and Kay Strayer.

## **I. Welcome & Introduction**

Chairman Dan Miles called the meeting to order at 9:13 a.m. He welcomed staff, committee members, and guests.

### **Roll Call and Housekeeping**

Danielle Nettleton conducted roll call and reviewed the GoToMeeting process. She stated the meeting would be recorded and posted online under archived meetings. Chairman Miles explained the committee conducts business under Roberts Rules of Order; he would relax Roberts Rules of Order to allow informal discussion among members.

### **Approval of Agenda**

Chair Miles reviewed the agenda. The agenda was accepted as presented by consensus.

### **Approval of Meeting Minutes**

Chairman Miles asked if there were any changes to the April 7, 2009 meeting minutes. Marty Copps made a motion to approve the meeting minutes as presented; Mike O'Neill seconded the motion which passed unanimously.

## **II. WIA/Wagner Peyser State Plan Modification Review**

Leisa Smith, Director of the State Workforce Investment Board (SWIB), provided an overview of the 2009 State Plan Modification. The WIA committee previously reviewed the plan and Ms. Smith provided a brief overview of changes, additions, and comments. For more information regarding the overview, you may watch the committee meeting online at <http://www.swib.mt.gov/ArchivedMeetings.asp>.

### **Committee Discussion**

Mr. O'Neill commented the plan portrayed a great vision and effort in Workforce Development across Montana.

Pat Wise suggested replacing the 3rd sentence on page 10 with: 'While the MT Board of Regents voted to increase tuition at Montana's University of Montana and Montana State University campuses, tuition will not be raised at the state's two year colleges.' She requested staff review the document and ensure all references to the Governor's Office of Economic Opportunity are replaced with the Governor's Office of Economic Development.

Keith Kelly requested staff ensure the plan provided ample discussion about the Apprenticeship Program and the Native American population. He requested staff review pages 10 and 14 to delete any duplicative discussion in reference to the Workforce Innovation and Regional Economic Development program.

Dave Crum made a motion to approve the 2009 State Plan Modification be posted online for public comment and submitted to the United States Department of Labor (USDOL.) Mr. Kelly seconded the motion which passed unanimously.

Chair Miles thanked staff for their hard work in developing the State Plan Modification. He requested staff review the document and develop a SWIB process to ensure tasks, goals and objectives outlined in the plan are tracked.

### **III. WIA PY2009 Funding**

Gary Wright, Statewide Workforce Programs and Oversight Bureau Chief reviewed Program Year funding allotments for 2009; the funding is based on the formula approved by the SWIB in 2008. He stated the Youth and Adult programs are separated by the Balance of State and the Concentrated Employment Program, and then allocated by district. The Dislocated Worker (DW) program is allocated to the Job Service Operations Bureau and spent as needed across the state. 25% of the DW funds are used for the Rapid Response Program. No committee or public discussion occurred.

Mr. O'Neill made a motion to approve the WIA PY2009 Funding as presented; Mr. Kelly seconded the motion which passed unanimously.

### **IV. Other Business**

Chair Miles encouraged all members to apply for reappointment on the SWIB. He suggested members notify the Governor's Office if they will be unable to serve another term. He announced Mr. O'Neill, Chair of the Apprenticeship Committee would not be seeking reappointment due to work constraints. Chair Miles thanked Mr. O'Neill for his hard work and dedication to the Board. Mr. O'Neill announced it had been a pleasure to serve; hopefully he will be able to serve for the Governor again in the future.

Chair Miles announced all Board members and Ad-Hoc members were sent an invitation to the June 24th Apprenticeship Action Clinic; He encouraged all committee members to attend.

### **V. Adjourn**

With no further business Mr. Kelly made a motion to adjourn the meeting at 1:05 p.m. Mr. Crum seconded the motion which carried unanimously.

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Dan Miles, Chairman

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Date