



WIOA COMMITTEE

GoToMeeting® 1:00 – 2:00 PM
Thursday, December 14, 2017
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Commissioner Jane Weber (Chair); Casey Blumenthal; Katie Madsen; Paul Hopfauf

MEMBERS EXCUSED: Commissioner Mike McGinley

STAFF: Shannon Lewis, Casey Schreiner, Jenny Harris

CALL TO ORDER/ROLL CALL: Chair Weber called the meeting to order at 11:00.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Weber asked for a motion to approve the agenda.

Ms. Madsen moved, and Ms. Blumenthal seconded a motion to approve the agenda.

The motion carried.

AGENDA: Chair Weber asked for a motion to approve the November 28, 2017 meeting minutes.

Mr. Hopfauf moved, and Ms. Blumenthal seconded a motion to approve the September 28, 2017 meeting minutes.

The motion carried.

NEW BUSINESS:

CUSTOMIZED TRAINING POLICY: Ms. Harris walked the committee through the Customized Training Policy and answered questions about the policy. This policy outlines the requirements of a business or group of businesses to work with service providers to customize training for WIOA Title I, Dislocated Worker and Youth participants.

Chair Weber asked for a motion to approve the Customized Training Policy.

Mr. Hopfauf moved and Ms. Blumenthal seconded a motion to approve the Customized Training Policy.

The motion carried.

WORK EXPERIENCE POLICY:

Ms. Harris reviewed the Work Experience Policy with the and answered questions about the policy. This policy outlines the criteria for designing a structured learning

experience that takes place in a work setting for a limited period of time based on the participant's needs.

Ms. Blumenthal moved and Mr. Hopfauf seconded a motion to approve the Work Experience Policy.

The motion carried.

SOCIAL SECURITY NUMBER POLICY:

Ms. Harris walked the Committee through the Social Security Policy and discussed the use and security of Social Security Numbers for WIOA participants.

Ms. Blumenthal moved and Ms. Madsen seconded a motion to approve the Social Security Policy.

The motion carried.

WIOA FUNDING ALLOCATION POLICY:

Ms. Harris discussed the WIOA Funding Allocation Policy with the committee. The WIOA Funding Allocation Funding Policy defines the formula that Montana uses for equitably allocating resources throughout the state.

Ms. Blumenthal moved and Mr. Hopfauf seconded a motion to approve the WIOA Funding Allocation Policy.

The motion carried.

WIOA COMMITTEE RESPONSIBILITIES AND DRAFT 2018 CALENDAR:

Ms. Lewis presented the Committee with a full list of its responsibilities and the timelines that correspond with those responsibilities. In addition, Ms. Lewis presented a draft calendar for the WIOA Committee to better understand what will come before the committee throughout 2018.

NEXT MEETING DATE:

The WIOA Committee will begin meeting again in February after the full SWIB meeting.

ADJOURNMENT:

Chair Weber adjourned the meeting at 2:00 PM.