

# MT SWIB

STATE WORKFORCE INNOVATION BOARD

## EXECUTIVE COMMITTEE

GoToMeeting® 9:00 – 10:00 AM  
Monday, July 31, 2017  
Walt Sullivan Building, Helena, MT

**MEMBERS PRESENT:** Commissioner Pam Bucy, Bill Hunt, Niles Hushka, Katie Spalinger, Ken Fichtler, and Robert Minto

**MEMBERS EXCUSED:** Dave Crum, Casey Blumenthal, Miles McCarvel, and Jane Weber

**STAFF:** Shannon Lewis and Casey Schreiner

**CHAIR:** Commissioner Pam Bucy

**CALL TO ORDER/ROLL CALL:** Commissioner Bucy called the meeting to order at 9:10.

**ROLL CALL:** Shannon Lewis conducted roll call and established a quorum.

**AGENDA:** Commissioner Bucy asked for a motion to approve the agenda.

***Mr. Minto moved, and Mr. Hushka seconded a motion to approve the agenda.***

***The motion carried.***

**JUNE 21, 2017 MEETING MINUTES:** Commissioner Bucy asked for a motion to approve the draft meeting minutes from the June 21, 2017 Executive Committee meeting.

***Mr. Hushka moved and Mr. Minto seconded a motion to approve the June 21, 2017 Executive Committee draft meeting minutes.***

***The motion carried.***

### **NEW BUSINESS:**

#### **WIOA POLICY REVIEW and ONE-STOP CERTIFICATION TEMPLATE:**

Robert Minto walked the Executive Committee through the One-Stop Certification Policy, the WIOA Administrative Standards Policy, and the Service Provider Selection and Provider Agreements Policy. In addition, Mr. Minto walked the Executive Committee through the One-Stop Certification Template. All the policies and the Certification Template were approved by the WIOA Committee earlier in the month.

***Mr. Hunt moved and Mr. Fichtler seconded a motion to approve the One-Stop Certification Policy, the WIOA Administrative Standards Policy, the Service Provider Selection and Provider Agreements Policy and the One-Stop Certification Template as presented by the WIOA Committee***

***The motion carried.***

**ADJOURNMENT:**

Commissioner Bucy adjourned the meeting at 9:45 AM.