



WIOA COMMITTEE

GoToMeeting® 3:00 – 4:00 PM
Wednesday, July 11, 2017
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Commissioner Jane Weber (Chair); Casey Blumenthal, Robert Minto, Katie Spalinger, Paul Hopfauf

MEMBERS EXCUSED: Commissioner Mike McGinley

STAFF: Shannon Lewis, Casey Schreiner

CALL TO ORDER/ROLL CALL: Chair Weber called the meeting to order at 4:00.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Weber asked for a motion to approve the agenda.

Mr. Hopfauf moved, and Mr. Minto seconded a motion to approve the agenda.

The motion carried.

May 10, 2017: Chair Weber asked for a motion to approve the draft meeting minutes from the May 10, 2017 WIOA Committee meeting.

Mr. Hopfauf moved and Ms. Blumenthal seconded a motion to approve the May 10, 2017 WIOA Committee draft meeting minutes.

The motion carried.

NEW BUSINESS:

ONE-STOP CERTIFICATION POLICY:

Ms. Harris walked the Committee through the One-Stop Certification policy and answered questions about the policy to members of the committee.

Mr. Minto moved and Ms. Blumenthal seconded a motion to approve the One-Stop Certification Policy.

The motion carried.

WIOA ADMINISTRATIVE STANDARDS POLICY:

Ms. Harris walked the Committee through the WIOA Administrative Standards policy and answered questions about the policy to members of the committee.

Mr. Minto moved and Mr. Minto seconded a motion to approve the WIOA Administrative Standards Policy.

The motion carried.

SERVICE PROVIDER SELECTION AND PROVIDER AGREEMENTS POLICY:

Ms. Harris walked the Committee through the Service Provider Selection and Provider Agreements policy and answered questions about the policy to members of the committee.

Mr. Minto moved and Ms. Blumenthal seconded a motion to approve the Service Provider Selection and Provider Agreements Policy.

The motion carried.

ONE-STOP CERTIFICATION TEMPLATE:

Ms. Lewis walked the committee through the One-Stop Certification Template and discussed the certification process for the state of Montana's one-stop system. The template was designed using guidance from the U.S. Department of Labor and includes all the WIOA criteria for certification of the one-stop system. Mr. Minto asked that the ranking for each site standard read as follows:

5=exceeded standard

4=achieved the standard and excelling

3=significantly meeting standard with some work yet to do

2=have some of the elements in place, some of the time

1=making progress, but have a long way to go

Mr. Minto moved and Mr. Hopfauf seconded a motion to approve the One-Stop Certification Template as amended.

The motion carried.

NEXT MEETING DATE:

The WIOA Committee will meet after August following the certification of the state's one-stop system.

ADJOURNMENT:

Chair Weber adjourned the meeting at 3:40 PM.