

## MEMORANDUM OF UNDERSTANDING

### BETWEEN

Montana State Workforce Innovation Board

### AND

Management and Training Corporation for the Job Corps Program

- 1. Parties:** The parties to this agreement are the Montana State Workforce Innovation Board (hereinafter "SWIB") and Job Corps.
- 2. Representatives:** For the purposes of this agreement the Representative of SWIB shall be:

**Name: Dave Crum, Chair**

**Address: PO Box 1728 Helena, MT 59604-1728**

**Phone: 406-444-4480**

**Fax: 406-444-3037**

**Email: [swib@mt.gov](mailto:swib@mt.gov)**

and Management and Training Corporation for the Job Corps Program shall be:

**Name: Kristie Moss**

**Address: 1018 Burlington Ave, Suite 202 Missoula, MT 59801**

**Phone: 406-697-3301**

**Email: [moss.kristie@jobcorps.org](mailto:moss.kristie@jobcorps.org)**

- 3. Purpose:** The purpose of this Memorandum of Understanding (MOU) is to define the roles and responsibilities of each partner as mutually agreed by parties for the operation of the Montana American Job Center (AJC) delivery system in WIOA Single Workforce Area as required under the Workforce Innovation and Opportunity Act (WIOA). The SWIB will act as the convener of the MOU negotiations and together with the Management and Training Corporation for the Job Corps Program will shape how the local AJC services are delivered. The MOU may include other provisions agreed to by all parties that are consistent with all partner programs, services and activities authorizing statutes and regulations.
- 4. Term:** This MOU shall be in effect from July 1, 2017 until June 30, 2018 unless otherwise terminated by agreement of all parties or superseded.
- 5. American Job Center (AJC) required partners:** In accordance with WIOA section 1219 (c), this MOU has been developed and executed with agreement of the SWIB and the WIOA AJC required partners as defined by WIOA in 20 CFR Part 678.400 as mandatory partners in the AJCs and include:
  - a. The Adult Program (Title I);
  - b. The Dislocated Worker Program (Title I);

- c. The Youth Program (Title I);
- d. The Job Corps Program (Title I);
- e. Native American Programs (Title I);
- f. The National Farmworker Jobs Program (Title I);
- g. The Wagner-Peyser Act Program (Wagner-Peyser Act, as amended by Title III);
- h. The Adult Education and Family Literacy Program (Title II);
- i. The Vocational Rehabilitation (VR) Program (Title I of the Rehabilitation Act of 1973, as amended by Title IV);
- j. The Senior Community Service Employment Program (SCSEP) (Title V of the Older Americans Act of 1965);
- k. The Career and Technical Education Programs at the Postsecondary Level (Carl D. Perkins Career and Technical Education Act of 1973);
- l. The Trade Adjustment Assistance Program (Chapter 2 of Title II of the Tract of 1974);
- m. The Jobs for Veterans State Grants Program (Chapter 41 of Title 38 USC);
- n. The Community Service Block Grant Employment and Training Program;
- o. The Department of Housing and Urban Development (HUD) Employment and Training Programs;
- p. The Federal-State Unemployment Compensation System;
- q. Second Chance Act Programs (sec. 212 of the Second Chance Act 2007, 42 USC 17532); and
- r. Temporary Assistance for Needy Families (TANF) (part A of Title IV of the Social Security Act).

## 6. Definitions:

- a. Additional Costs – costs of the provision of career services in Sec. 134(c)(2) applicable to each program consistent with partner program’s applicable Federal statutes and allocable based on cost principles of the Uniform Guidance at 2 CFR Part 200 and may include shared operating costs and shared services.
- b. Co-located Partner – a partner physically located and conducting business at the AJC at least 20% of the time, or a minimum of 32 hours a month.
- c. Infrastructure Costs – non-personnel costs that are necessary for the general operation of each comprehensive or affiliate AJC. Costs may include but are not limited to rental or bond payment of the facilities, insurance, janitorial, internet, phone, electricity, natural gas, water/sewage, garbage, buildings & grounds, property management, taxes, elevator inspection and maintenance, building maintenance and Department of Labor (DLI) information technology (IT) costs.
- d. One-Stop Delivery System – is the system that brings together workforce development, educational, and other human resource services in a seamless customer focused service delivery network that enhances access to the programs’ services and improves long-term employment outcomes for individuals receiving assistance. AJC partners administer separately funded programs as a set of integrated streamlined services to customers.
- e. One-Stop Operating Budget – is the master budget that contains a set of individual budgets or components that consist of costs that are specifically identified in statute. Infrastructure costs and additional costs, which must include applicable career services and may include shared operating costs and shared services, that are related to the

operation of the one-stop delivery system and do not constitute infrastructure costs will be included.

- f. Non Co-located Partner – a partner that is not physically located or conducting business at the AJC more than 20% of the time, or 32 hours a month.
- g. Shared Operating Costs and Shared Services – costs that may include but are not limited to the cost of shared services that are authorized for and may be commonly provided through the one-stop partner programs, including intake, assessment of needs, appraisal of basic skills, identification of appropriate services, referrals to other AJC partners, and business services.

**7. Assurances:** The SWIB and the Management and Training Corporation for the Job Corps

Program agree to conduct the following activities at a statewide level:

- a. Enter into an MOU with SWIB relating to operation of the AJC delivery system.
- b. Participate in regularly scheduled AJC partner meetings to build upon and enhance the current colocation opportunities of our one-stop system.
- c. Participate in the operation of the AJC delivery system consistent with the terms of this MOU, the requirements of WIOA, and the requirements of Federal laws authorizing the programs and activities.
- d. Define “shared” customers between partners to create a clear understanding of how multiple providers, services and resources should support youth, job seekers, and businesses.
- e. Redesign the AJC customer flow and service practices across partner agencies, including ensuring the accessibility and availability of services to “shared” customers.
- f. Utilize technology tools to provide significant supports for individuals with barriers to employment, including basic skills assessment, remediation and career development tools.
- g. Track and evaluate the outcomes for individuals who face barriers to employment.
- h. Use a portion of the funds available for programs and activities to maintain the AJC delivery system, including infrastructure and shared costs of the AJCs, through methods agreed upon by the SWIB and Partners. If no consensus on method is reached, the Governor and SWIB shall determine the portion of funds to be provided. (WIOA sec. 121(a) (h) (1) (C)).
- i. Provide representation on the SWIB to the extent possible and/or participate in SWIB activities, events or on standing committees.
- j. The MOU will be reviewed, and if substantial changes have occurred, renewed, annually to ensure appropriate funding and delivery of services. The MOU must be updated to reflect any change in the one-stop partner infrastructure cost contributions.

**8. System Structure:**

- a. American Job Centers (AJCs): The SWIB has 20 AJCs, also known as one-stops and job service centers, designed to provide a full range of assistance to job seekers and business under one roof. Established under the Workforce Investment Act of 1998 and continued by the WIOA, the centers offer a comprehensive array of services designed to match talent with opportunities.

- i. **Great Falls Job Service (Comprehensive)**

Lynda Sowell, Manager	406-791-5800
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	1018 7 <sup>th</sup> Street South Great Falls, MT 59405-4307	<a href="mailto:GreatFallsJSC@mt.gov">GreatFallsJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Great Falls Job Service</a>
ii.	<b>Anaconda Job Service (Affiliate)</b>	
	Cal Boyle, Manager	406-563-3444
	307 East Park, Suite 203 Anaconda, MT 59711-2393	<a href="mailto:AnacondaJSC@mt.gov">AnacondaJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Anaconda Job Service</a>
iii.	<b>Billings Job Service (Affiliate)</b>	
	Ryan Van Ballegooyen, Manager	406-652-3080
	2121 Rosebud Drive Billings, MT 59102-6295	<a href="mailto:BillingsJSC@mt.gov">BillingsJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Billings Job Service</a>
iv.	<b>Bozeman Job Service (Affiliate)</b>	
	Debbie Berg, Manager	406-582-9200
	121 North Willson Bozeman, MT 59715-3533	<a href="mailto:BozemanJSC@mt.gov">BozemanJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Bozeman Job Service</a>
v.	<b>Butte Job Service (Affiliate)</b>	
	Karl Janovits, Manager	406-494-0300
	2201 White Blvd Butte, MT 59701-3829	<a href="mailto:ButteJSC@mt.gov">ButteJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Butte Job Service</a>
vi.	<b>Cut Bank Job Service (Affiliate)</b>	
	Gary Ellingson, Manager	406-873-2191
	501 East Main Cut Bank, MT 59427-3015	<a href="mailto:CutBankJSC@mt.gov">CutBankJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Cut Bank Job Service</a>
vii.	<b>Dillon Job Service (Affiliate)</b>	
	Cal Boyle, Manager	406-683-4259
	730 North Montana	<a href="mailto:DillonJSC@mt.gov">DillonJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Dillon Job Service</a>
viii.	<b>Glendive Job Service (Affiliate)</b>	
	Amy Deines, Manager	406-377-3314
	211 South Kendrick Glendive, MT 59330	<a href="mailto:GlendiveJSC@mt.gov">GlendiveJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Glendive Job Service</a>
ix.	<b>Hamilton Job Service (Affiliate)</b>	
	Vickie Steele, Manager	406-363-1822
	274 Old Corvallis Rd Suite D Hamilton, MT 59840-2464	<a href="mailto:HamiltonJSC@mt.gov">HamiltonJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Hamilton Job Service</a>
x.	<b>Havre Job Service (Affiliate)</b>	
	Carol Lamey, Manager	406-265-5847
	160 First Avenue	<a href="mailto:HavreJSC@mt.gov">HavreJSC@mt.gov</a>

	Havre, MT 59501-3542	
	Operating Hours: M-F 8am-5pm	<a href="#">Havre Job Service</a>
xi.	<b>Helena Job Service (Affiliate)</b>	
	Deb Chouinard, Manager	406-447-3200
	715 Front Street PO Box 201505 Helena, MT 59620-1505	<a href="mailto:HelenaJSC@mt.gov">HelenaJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Helena Job Service</a>
xii.	<b>Kalispell Job Service (Affiliate)</b>	
	Laura Gardner, Manager	406-758-6200
	427 First Avenue East Kalispell, MT 59901	<a href="mailto:KalispellJSC@mt.gov">KalispellJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Kalispell Job Service</a>
xiii.	<b>Lewistown Job Service (Affiliate)</b>	
	Ryan Van Ballegooyen, Manager	406-538-8701
	300 First Avenue North	<a href="mailto:LewistownJSC@mt.gov">LewistownJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Lewistown Job Service</a>
xiv.	<b>Libby Job Service (Affiliate)</b>	
	Johnette Watkins, Manager	406-293-6282
	417 Mineral Ave Suite 4 Libby, MT 59923-1900	<a href="mailto:LibbyJSC@mt.gov">LibbyJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Libby Job Service</a>
xv.	<b>Miles City Job Service (Affiliate)</b>	
	Kim Blunt, Manager	406-232-8340
	12 North 10 <sup>th</sup> Street PO Box 1786 Miles City, MT 59301-1786	<a href="mailto:MilesCityJSC@mt.gov">MilesCityJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Miles City Job Service</a>
xvi.	<b>Missoula Job Service (Affiliate)</b>	
	Wolf Ametsbichler, Manager	406-728-7060
	539 South Third Street West	<a href="mailto:MissoulaJSC@mt.gov">MissoulaJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Missoula Job Service</a>
xvii.	<b>Polson Job Service (Affiliate)</b>	
	Debra Krantz, Manager	406-883-7880
	417 B Main Street Polson, MT 59860-0970	<a href="mailto:PolsonJSC@mt.gov">PolsonJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Polson Job Service</a>
xviii.	<b>Sidney Job Service (Affiliate)</b>	
	Colleen Topp, Manager	406-433-1204
	211 North Central Sidney, MT 59270	<a href="mailto:SidneyJSC@mt.gov">SidneyJSC@mt.gov</a>
	Operating Hours: M-F 8am-5pm	<a href="#">Sidney Job Service</a>
xix.	<b>Thompson Falls Job Service (Affiliate)</b>	

Debra Krantz, Manager	406-827-3472
2504 Tradewinds Way Suite 3 Thompson Falls, MT 59873-9701	<a href="mailto:ThompsonFallsJSC@mt.gov">ThompsonFallsJSC@mt.gov</a>
Operating Hours: M-F 8am-5pm	<a href="#">Thompson Falls Job Service</a>

xx. **Wolf Point Job Service (Affiliate)**

Colleen Topp, Manager	406-653-1720
201 Main Street Wolf Point, MT 59201-1537	<a href="mailto:WolfPointJSC@mt.gov">WolfPointJSC@mt.gov</a>
Operating Hours: M-F 8am-5pm	<a href="#">Wolf Point Job Service</a>

b. One-Stop Operator: The SWIB selected the one-stop operator, Montana Department of Labor and Industry, Job Service Operations Bureau, through a competitive process in accordance with the Uniform Guidance, WIOA and its implementing regulation, and state procurement laws and regulation. All documentation for the competitive one-stop operator procurement and selection process is published and may be viewed on the SWIB website at: [SWIB One-Stop Operator Selection](#). The one-stop operator will be re-competed at least every three years and no later than every four years.

c. Partners:

i. **WIOA Adult Program (Title I)**

Dept. of Labor and Industry	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624
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ii. **WIOA Dislocated Worker Program (Title I)**

Dept. of Labor and Industry	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624
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iii. **Wagner-Peyser Act Program (Wagner-Peyser Act as amended by Title III)**

Dept. of Labor and Industry	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624
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iv. **Adult Education and Family Literacy Program (Title II)**

Office of Public Instruction	Katie Spalinger, Adult Education State Director	PO Box 202501 Helena, MT 59620-2501
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v. **Vocational Rehabilitation Program (Title I of the Rehabilitation Act as amended by Title IV)**

Dept. of Public Health and Human Services	Sheila Hogan, Director	111 North Sanders Helena, MT 59601
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vi. **Senior Community Service Employment Program (Title V of the Older Americans Act)**

Experience Works, National Grant	Michael Myers, Executive Director	1018 7 <sup>th</sup> Street South Great Falls, MT 59405-4307
Experience Works, State Grant	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624

vii. **Career and Technical Education Programs at the Postsecondary Level (Carl D. Perkins Career and Technical Education Act of 1973)**

	Montana University System	Jacque Treaster, Perkins Program Manager	2500 Broadway Helena, MT 59601
viii.	<b>Jobs for Veterans State Grants Program (Chapter 2 of Title II of the Tract of 1974)</b>		
	Dept. of Labor and Industry	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624
ix.	<b>Temporary Assistance for Needy Families (part A of Title IV of the Social Security Act)</b>		
	Dept. of Public Health and Human Services	Sheila Hogan, Director	111 North Sanders Helena, MT 59601
x.	<b>Job Corps Program (Title I)</b>		
	Job Corps	Kristie Moss, State Coordinator	1018 Burlington Ave Suite 202 Missoula, MT 59801
xi.	<b>National Farmworker Jobs Program (Title I)</b>		
	Rural Employment Opportunities	Jamie Anderson Lind, Executive Director	1 Valley View Drive, Suite 103 Montana City, MT 59634
xii.	<b>Community Service Block Grant Employment and Training Program</b>		
	Dept. of Public Health and Human Services	Sheila Hogan, Director	111 North Sanders Helena, MT 59601
xiii.	<b>Department of Housing and Urban Development Employment and Training Programs</b>		
	U.S. Department of Housing and Urban Development	Erik Amundson, Field Office Director	901 Front Street, Suite 1300 Helena, MT 59626
xiv.	<b>Unemployment Compensation System</b>		
	Dept. of Labor and Industry	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624
xv.	<b>Trade Adjustment Assistance Program (Chapter 2 of Title II of the Tract of 1974)</b>		
	Dept. of Labor and Industry	Pam Bucy, Commissioner	1315 East Lockey Helena, MT 59624

**9. Partner Services:** At a minimum, the workforce system will make the below service available, as applicable to the program, consistent with and coordinated via the one-stop system. Additional services may be provided on a case-by-case basis and with the approval of the SWIB.

a. Business Services:

- i. Serve as a single point of contact for businesses, responding to all requests in a timely manner;

- ii. Conduct outreach regarding SWIB workforce system's services and products;
  - iii. Provide access to labor market information;
  - iv. Assist with the interpretation of labor market information;
  - v. Use of AJC facilities for recruiting and interviewing job applicants;
  - vi. Post job vacancies in the state labor exchange system and take and fill job orders;
  - vii. Provide information regarding workforce development initiatives and programs;
  - viii. Provide information and services related to Unemployment Insurance taxes and claims;
  - ix. Conduct on-site Rapid Response activities regarding closures and downsizings;
  - x. Provide customized recruitment and job applicant screening, assessment and referral services;
  - xi. Conduct job fairs;
  - xii. Consult on human resources issues;
  - xiii. Provide information regarding assistive technology and communication accommodations;
  - xiv. Assist with disability and communication accommodations, including job coaches;
  - xv. Develop on-the-job training (OJT) contracts, incumbent worker contracts, or pay-for-performance contract strategies;
  - xvi. Provide employer and industry cluster-driven occupation skills training through individual training accounts with eligible training providers;
  - xvii. Develop customized training opportunities to meet specific employer and/or industry cluster needs;
  - xviii. Coordinate with employers to develop and implement layoff aversion strategies;
  - xix. Provide incumbent worker upgrade training; and
  - xx. Develop, convene, or implement industry or sector partnerships.
- b. Job Seeker Services:
- i. Outreach, intake and orientation to the information, services, programs, tools and resources available through the AJC system;
  - ii. Initial assessments of skill level(s), aptitudes, abilities and supportive service needs;
  - iii. In and out of area job search and placement assistance (including provision of information on in-demand industry sectors and occupations and non-traditional employment);
  - iv. Access to employment opportunity and labor market information;
  - v. Performance information and program costs for eligible providers of training, education, and workforce services;
  - vi. Information on performance of the AJC workforce system;
  - vii. Information on the availability of supportive services and referral to such, as appropriate;
  - viii. Information and meaningful assistance on Unemployment Insurance claim filing;
  - ix. Determination of potential eligibility for workforce partner services, programs, and referral(s);
  - x. Information and assistance in apply for financial aid for training and education programs not provided under WIOA;
  - xi. Comprehensive and specialized assessments of skills levels and service needs;



- xii. Development of an individual employability development plan to identify employment goals, appropriate achievement objectives, and appropriate combination of services for the customer and to achieve the employment goals;
- xiii. Referral to training services;
- xiv. Group counseling;
- xv. Literacy activities related to work readiness;
- xvi. Individual counseling and career planning;
- xvii. Case management for customers seeking training services - individual in and out of area job search, referral and placement assistance;
- xviii. Work experience, transitional jobs, registered apprenticeships, and internships;
- xix. Workforce preparation services to prepare individuals for unsubsidized employment or training;
- xx. Post-employment follow-up services and support;
- xxi. Occupational skills training through individual training accounts;
- xxii. Adult education and literacy activities, including English language acquisition, provided in combination with the training services described above;
- xxiii. On-the-job training (OJT);
- xxiv. Incumbent worker training;
- xxv. Programs that combine workplace training with related instruction which may include cooperative education;
- xxvi. Training programs operated by the private sector;
- xxvii. Skill upgrading and retraining;
- xxviii. Entrepreneurial training; and
- xxix. Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training.

c. Youth Services:

- i. Tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential;
- ii. Paid and unpaid work experiences that have as a component academic and occupational education, which may include: summer employment opportunities available throughout the school year, pre-apprenticeship programs, internships and job shadowing, and OJT opportunities;
- iii. Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;
- iv. Supportive services;
- v. Follow-up services for not less than 12 months after the completion of participation, as appropriate;
- vi. Financial literacy education;
- vii. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services;

- viii. Alternative secondary school services, or dropout recovery services, as appropriate;
- ix. Occupation skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations;
- x. Leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate;
- xi. Adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months;
- xii. Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate;
- xiii. Entrepreneurial skills training; and
- xiv. Activities that help youth prepare for and transition to postsecondary education and training.

**10. Partner on-site Representation Schedule:** The Addendum to this MOU identifies the on-site colocation hours by partner staff for the comprehensive and affiliate centers.

**11. Roles and Responsibilities of Partners:** The Parties to this agreement will work closely together to ensure that all AJCs are high-performing work places with staff who will ensure quality of service.

- a. All Parties to this agreement shall comply with:
  - i. Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR Part 38; Final Rule, published December, 2016);
  - ii. Title VI of the Civil Rights Act of 1964 (Public Law 88-352);
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended;
  - iv. The Americans with Disabilities Act of 1990 (Public Law 101-336);
  - v. The Jobs for Veterans Act (Public Law 107-288) pertaining to priority of service in programs funded by the U.S. Department of Labor;
  - vi. Training and Employment Guidance Letter (TEGL) 37-14, Update on Complying with Nondiscrimination Requirements: Discrimination Based on Gender Identity, Gender Expression and Sex Stereotyping are Prohibited Forms of Sex Discrimination in the Workforce Development System and other guidance related to implementing WIOA sec. 188;
  - vii. The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. 1232g; 34 CFR part 99);
  - viii. Confidentiality requirements governing the protection and use of personal information held by the VR agency (34 CFR 361.38);
  - ix. The confidentiality requirements governing the use of confidential information held by the state UI agency (20 CFR part 603);
  - x. All amendments to each; and
  - xi. All requirements imposed by the regulations issued pursuant to these acts.

The above provisions require, in part, that no persons in the United States shall, on the grounds of race, color, national origin, sex, sexual orientation, gender identity and/or expression, age, disability, political beliefs or religion be excluded from participation in,

or denied, any aid, care, services or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination.

Additionally, all Parties shall:

- i. Collaborate and reasonably assist each other in the development of necessary service delivery protocols for the services outlined in the Partner Services section above;
  - ii. Agree that the provisions contained herein are made subject to all applicable federal and state laws, implementing regulations, and guidelines imposed on either or all Parties relating to privacy rights of customers, maintenance of records, and other confidential information relating to customers; and
  - iii. Agree that all equipment and furniture purchased by any party for purposes described herein shall remain the property of the purchaser after the termination of this agreement.
- b. The Chief Elected Official for Montana is Governor Steve Bullock, as Montana is a single workforce area. The Chief Elected Official or designated entities will, at a minimum:
- i. In partnership with the AJC and other applicable partners within the state, develop and submit a single regional plan that includes a description of the activities that shall be undertaken by all AJCs and their partners;
  - ii. Approve the SWIB budget and workforce center cost allocation plan;
  - iii. Approve the selection of the one-stop operator following the competitive procurement process;
  - iv. Investigate and resolve elevated customer complaints and grievance issues;
  - v. In partnership with applicable partners within the state, develop and submit a state plan that includes a description of the activities that shall be undertaken by the SWIB and its partners, and that aligns its strategic vision, goals, objectives, and workforce-related policies to the state economy;
  - vi. Develop the strategic vision, goals, objectives, and workforce-related policies;
  - vii. Design and approve the AJC network structure, this includes but is not limited to:
    1. Adequate, sufficient, and accessible AJC locations and facilities;
    2. Sufficient numbers and types of providers of career and training services (including eligible providers with expertise in assisting individuals with disabilities and eligible providers with expertise in assisting adults in need of adult education and literacy activities);
    3. A holistic system of supporting services; and
    4. One or more competitively procured one-stop operators.
  - viii. Designate through a competitive process, oversee, monitor, implement corrective action, and, if applicable, terminate the one-stop operator;
  - ix. Coordinate and oversee the operations of the AJC system network;
  - x. Determine the role and day-to-day duties of the one-stop operator;
  - xi. Approve annual budget allocations for operation of the AJC system;
  - xii. Help the one-stop operator recruit operational partners and negotiate MOUs with new partners; and
  - xiii. Leverage additional funding for the AJC system to operate and expand AJC customer activities and resources.
- c. SWIB staff specific responsibilities include, at a minimum:

- i. Assist the SWIB chair and the full board with the development and submission of the state plan;
  - ii. Support the SWIB with the implementation and execution of the vision, goals, objectives, and workforce-related policies;
  - iii. Provide operational and grant-specific guidance to the one-stop operator;
  - iv. Prepare regular reports and recommendations to the SWIB; and
  - v. Oversee negotiations and maintenance of MOUs with AJC partners.
- d. The one-stop operator (Job Service Operations Bureau) will employ center managers (see #8, AJC job center section above) who will act as “functional leaders”. As such, they will have the authority to organize and supervise partner staff, in order to optimize and streamline service delivery efforts. Formal leadership, supervision, and performance responsibilities will remain with each staff member’s employer of record. The one-stop operator, through the center managers, will, at a minimum:
  - i. Manage daily operations, including but not limited to:
    - 1. Managing and coordinating partner responsibilities, as defined in this MOU;
    - 2. Managing hours of operation;
    - 3. Coordinating daily work schedules and work flow based upon operational needs; and
    - 4. Coordinating staff vacations/unscheduled absences with the employer of record to ensure service coverage by center staff.
  - ii. Assist the SWIB in establishing and maintain the AJC network structure. This includes but is not limited to:
    - 1. Ensuring that State requirements for center certification are met and maintained;
    - 2. Ensuring that career services such as the ones outlined in WIOA sec. 134(c)(2) are available and accessible;
    - 3. Ensuring that SWIB policies are implemented and adhered to;
    - 4. Adhering to the provisions outlined in the contract with the SWIB;
    - 5. Reinforcing strategic objectives of the SWIB to Partners; and
    - 6. Ensuring staff area properly trained by their employer of record and provided technical assistance, as needed.
  - iii. Integrate systems and coordinate services for the center and its Partners, placing priority on customer service.
  - iv. Integrated Workforce Service Delivery, as defined by WIOA, means organizing and implementing services by function (rather than by program), when permitted by a program’s authorizing stature and as appropriate, and by coordinating policies, staff communication, capacity building, and training efforts.
  - v. Functional alignment includes having AJC staff who perform similar tasks serve on relevant functional teams, e.g. Skills Development Team or Business Services Team.
  - vi. Service integration focuses on serving all customers seamlessly by providing a full range of services staffed by cross-functional teams, consistent with the purpose, scope and requirements of each program.
  - vii. The services are seamless to the customer, meaning the services are free of cumbersome transitions or duplicative registrations from one program service to

another and there is a smooth customer flow to access the array of services available in the workforce center.

- viii. Oversee and coordinate partner, program, and AJC network performance. This includes but is not limited to:
  - 1. Providing and/or contributing to reports of center activities, as requested by the SWIB;
  - 2. Providing input to the formal leader (partner program official) on the work performance of staff under their purview;
  - 3. Notifying the formal leader immediately of any staff leave requests or unexcused absences, disciplinary needs, or changes in employee status;
  - 4. Identifying and facilitating the timely resolution of complaints, problems, and other issues;
  - 5. Collaborating with the SWIB on efforts designed to ensure the meeting of program performance measures, including data sharing procedures to ensure effective data matching, timely data entry into the case management systems, and coordinated data batch downloads (while ensuring the confidentiality requirements of FERPA, 34 CFR 361.38, and 20 CFR part 603);
  - 6. Ensuring open communication with the formal leader(s) in order to facilitate efficient and effective center operations; and
  - 7. Evaluating customer satisfaction data and propose service strategy changes to the SWIB based on findings.
- ix. Manage fiscal responsibilities and records for the center. This includes assisting the SWIB with cost allocations and the maintenance and reconciliation of AJC operation budgets.

Job Service Operations Bureau cannot manage or assist in future competitive processes for selecting operator(s) or select or terminate one-stop operator(s), career services providers, or Youth providers. The operator cannot negotiate performance accountability measures or develop and submit budgets for activities of the SWIB. The SWIB is responsible for the negotiated performance measure, strategic planning, budgets, and one-stop operator oversight (including monitoring).

- e. Partners commit to cross training of staff, as appropriate, and to providing other professional learning opportunities that promote continuous quality improvement. Partners will further promote system integration to the maximum extent feasible through:
  - i. Effective communication, information sharing, and collaboration with the one-stop operator;
  - ii. Joint planning, policy development, and system design processes;
  - iii. Commitment to the joint mission, vision, goals, strategies, and performance measures;
  - iv. The design and use of common intake, assessment, referral, and case management processes;
  - v. The use of common and/or linked data management systems and data sharing methods, as appropriate;
  - vi. Leveraging of resources, including other public agency and non-profit organization services;

- vii. Participation in a continuous improvement process designed to boost outcomes and increase customer satisfaction; and
- viii. Participation in regularly scheduled partner meetings to exchange information in support of the above and encourage program and staff integration.

**12. Data Sharing:** Partners agree that the use of high-quality, integrated data is essential to inform decisions made by policymakers, employers, and job seekers. Additionally, it is vital to develop and maintain an integrated case management system, as appropriate, that informs customer service throughout customers' interaction with the integrated system and allows information collected from customers at intake to be captured once. Partners further agree that the collection, use, and disclosure of customers' personally identifiable information (PII) is subject to various requirements set forth in federal and state privacy laws. Partners acknowledge that the execution of the MOU, by itself, does not function to satisfy all of the requirements. All data, including customer PII, collected, used, and disclosed by partners will be subject to the following:

- a. Customer PII will be properly secured in accordance with the SWIB policies and procedures regarding the safeguarding of PII.
- b. The collection, use, and disclosure of customer education records, and the PII contained therein, as defined under FERPA, shall comply with FERPA and applicable state privacy laws.
- c. All confidential data contained in UI wage records must be protected in accordance with the requirements set forth in 20 CFR part 603.
- d. All personal information contained in VR records must be protected in accordance with the requirements set forth in 34 CFR 361.38.
- e. Customer data may be shared with other programs, for those programs' purposes, within the AJC network only after the informed written consent of the individual has been obtained, where required.
- f. Customer data will be kept confidential, consistent with federal and state privacy laws and regulations.
- g. All data exchange activity will be conducted in machine readable format, such as HTML or PDF, for example, and in compliance with Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794(d)).

All AJC and partner staff will be trained in the protection, use, and disclosure requirements governing PII and any other confidential data for all applicable programs, including FERPA protected education records, confidential information in UI records, and personal information in VR records.

**13. Confidentiality:** All parties expressly agree to abide by all applicable federal and state laws and regulation regarding confidential information, including PII from education records, such as but not limited to 20 CFR Part 603, 45 CFR Section 205.50, 20 U.S.C. 1232g and 34 CFR part 99, and 34 CFR 361.38, as well as any applicable state laws and regulations. In addition, in carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies and legal requirements of all of the other parties.

Each party will ensure that the collection and use of any information, systems, or records that contain PII and other personal or confidential information will be limited to purposes that support the programs and activities described in the MOU and will comply with applicable law.

Each party will ensure access to software systems and files under its control that contain PII or other personal confidential information will be limited to authorized staff members who are assigned responsibilities in support of the services and activities described herein and will comply with applicable law. Each party expressly agrees to take measures to ensure that no PII or other personal or confidential information is accessible by unauthorized individuals. To the extent that confidential, private, or otherwise protected information needs to be shared amongst the parties for the parties' performance of their obligations under this MOU, and to the extent that applicable law permits such sharing, the appropriate data sharing agreements will be created and required confidentiality and ethical certifications will be signed by authorized individuals. With respect to confidential UI information, any such data sharing must comply with all of the requirements in 20 CFR Part 603, including but not limited to requirements for an agreement consistent with 20 CFR 603.10, payments of costs, and permissible disclosures. With respect to the use and disclosure of FERPA-protected customer education records and the PII contained therein, any such data sharing agreement must comply with all of the requirements set forth in 20 U.S.C 1232g and 34 CFR Part 99. With respect to the use and disclosure of personal information contained in VR records, any such data sharing agreement must comply with all of the requirements set forth in 34 CFR 361.38.

- 14. Referrals:** The primary principle of the referral system is to provide integrated and seamless delivery of services to workers, job seekers, and employers. In order to facilitate such a system, partners agree to:
- a. Familiarize themselves with the basic eligibility and participation requirements, as well as with the available services and benefits offered, for each of the partners' programs represented in the SWIB AJC network,
  - b. Develop materials summarizing their program requirements and making them available for partners and customers,
  - c. Develop and utilize common intake, eligibility determination, assessment, and registration forms,
  - d. Provide substantive referrals to customers who are eligible for supplemental and complementary services and benefits under partner programs,
  - e. Regularly evaluate ways to improve the referral process, including the use of customer satisfaction surveys,
  - f. Commit to robust and ongoing communication required for an effective referral process, and
  - g. Commit to actively following up on the results of referrals and assuring the partner resources are being leveraged at an optimal level.
- 15. Accessibility:** Accessibility to the services provided by the AJCs and all partner agencies is essential to meeting the requirements and goals of the AJC network. Job seekers and businesses must be able to access all information relevant to them via visits to physical locations as well as in virtual spaces, regardless of gender, age, race, religion, national origin, disability, veteran's status, or based on any other classification protected under state or federal law.
- a. Physical Accessibility: AJCs will maintain a culture of inclusiveness and the physical characteristics of the facility, both indoor and outdoor, will meet the latest standards of accessible design. Services will be available in a convenient, high traffic, and accessible location, taking into account reasonable distance from public transportation and adequate

- parking (including parking clearly marked for individuals with disabilities). Indoor space will be designated in an “equal and meaningful” manner providing access for individuals with disabilities.
- b. **Virtual Accessibility:** The SWIB will work with the one-stop operator and partners to ensure that job seekers and businesses have access to the same information online as they do in a physical facility. Information must be clearly marked and compliant with Section 508 of the U.S. Department of Health and Human Services code. Partners will comply with the Plain Writing Action 2010; the law that requires that federal agencies use “clear Government communication that the public can understand and use” and all information kept virtually will be updated regularly to ensure dissemination of correct information. Partners will either have their own web presence via website and/or the use of social media, or work out a separate agreement with the SWIB to post content through its website.
  - c. **Communication Accessibility:** Communications access, for the purposes of this MOU, means that individuals with sensory disabilities can communicate (and be communicated with) on an equal footing with those who do not have such disabilities. All partners agree that they will provide accommodations for individuals who have communication challenges, including but not limited to individuals who are deaf and hard of hearing, individuals with vision impairments, and individuals with speech-language impairments.
  - d. **Programmatic Accessibility:** All partners agree that they will not discriminate in their employment practices or services based on gender, gender identity and/or expression, age, race, religion, national origin, disability, veteran’s status, or based on any other classification protected under state or federal law. Partners must assure that they have policies and procedures in place to address these issues, and those such policies and procedures have been disseminated to their employees and otherwise posted as required by law. Partners further assure that they are currently in compliance with all applicable state and federal laws and regulations regarding these issues. All partners will cooperate with compliance monitoring that is conducted at the local level to ensure that all AJC programs, services, technology, and materials are physically and programmatically accessible and available to all. Additionally, staff members will be trained to provide services to all, regardless of range of abilities, mobility, age, language, learning style, or comprehension or education level. An interpreter will be provided in real time or, if not available, within a reasonable timeframe to any customer with a language barrier. Assistive devices, such as screen-reading software programs and assistive listening devices must be available to ensure physical and programmatic accessibility within the AJC network.

**16. Outreach:** The one-stop operator and its local partners will develop and implement a strategic outreach plan, to be reported to the SWIB, that will include at a minimum:

- a. Specific steps to be taken by each partner,
- b. An outreach plan to each local area’s human resource professionals,
- c. An outreach and recruitment plan to each local area’s job seekers, including targeted efforts for populations most at-risk or most in need,
- d. An outreach and recruitment plan for out-of-school youth,
- e. Sector strategies and career pathways,
- f. Connections to registered apprenticeship,



- g. A plan for messaging to internal audiences,
- h. An outreach tool kit for partners,
- i. Regular use of social media,
- j. Clear objectives and expected outcomes, and
- k. Leveraging of any statewide outreach materials relevant to the local area.

**17. Dispute Resolution:** The following section details the dispute resolution process designed for use by the partners when unable to successfully reach an agreement necessary to execute the MOU. (Note: This is separate from the AJC Customer Grievance and Complaint Policy) A disagreement is considered to have reached the level of dispute resolution when an issue arises out of the development and negotiation of an MOU that is not easily coming to point of resolution. It is the responsibility of the SWIB Chair (or designee) to coordinate the MOU dispute resolution to ensure that issues are being resolved appropriately. Any party to the MOU may seek resolution under this process.

- a. All parties are advised to actively participate in negotiations in good faith effort to reach agreement. Any disputes shall first be attempted to be resolved informally.
- b. Should informal resolution efforts fail, the petitioner seeking resolution must formally initiate the dispute resolution process. The petitioner must send a notification to the SWIB Chair (or designee) and all parties the MOU regarding the conflict within 30 days.
- c. The SWIB Chair (or designee) shall place the dispute on the agenda of a special meeting of the SWIB Executive Committee. The Executive Committee shall attempt to mediate and resolve the dispute. Disputes shall be resolved by a 2/3 majority consent of the Executive Committee members present.
- d. The decision of the Executive Committee shall be final and binding unless such a decision is in contradiction of applicable state and federal laws or regulations governing the partner agencies.
- e. The right of appeal no longer exists when a decision is final. Additionally, final decisions will not be precedent setting or binding on future conflict resolution unless they are officially stated in the procedure.
- f. The Executive Committee must provide a written response and dated summary of the proposed resolution to all parties to the MOU.
- g. The SWIB Chair (or designee) will contact the petitioner and the appropriate parties to verify they all are in agreement with the proposed resolution.

**18. Monitoring:** The SWIB, or its designated staff, officials from the state administrative entities, the U.S. Department of Labor, Education, and Health and Human Services have the authority to conduct fiscal and programmatic monitoring to ensure that:

- a. Federal awards are used for authorized purposes in compliance with law, regulations, and state policies,
- b. Those laws, regulations, and state policies are enforced properly,
- c. Performance data are recorded, tracked, and reviewed for quality to ensure accuracy and completeness,
- d. Outcomes are assessed and analyzed periodically to ensure that performance goals are met,
- e. Appropriate procedures and internal controls are maintained, and record retention policies are followed, and

f. All MOU terms and conditions are fulfilled.

All parties to this MOU will expect regular fiscal and programmatic monitoring to be conducted by each of the above entities, as appropriate.

- 19. Non-Discrimination and Equal Opportunity:** All parties to this MOU certify that they prohibit, and will continue to prohibit, discrimination, and they certify that no person, otherwise qualified, is denied employment, services, or other benefits on the basis of:
- a. political or religious opinion or affiliation, marital status, sexual orientation, gender, gender identification and/or expression, race color, creed, or national origin;
  - b. Sex or age, except when age or sex constitutes a bona fide occupational qualification; or
  - c. The physical or mental disability of a qualified individual with a disability.

The parties specially agree that they will comply with Section 188 of the WIOA Nondiscrimination and Equal Opportunity Regulations (29 CFR 38; Final Rule December 2, 2016), the Americans with Disabilities Act (42 U.S.C. 12101 et seq.), the Non-traditional Employment for Women Act of 1991, titles VI and VII of the Civil Rights of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1967, as amended, title IX of the Education Amendments of 1972, as amended, and with all applicable requirements imposed by or pursuant to regulation implementing those laws, including but not limited to 29 CFR Part 37 and 38.

- 20. Indemnification:** All parties to this MOU recognize the partnership consists of various levels of government, not-for-profit, and for-profit entities. Each party to this agreement shall be responsible for injury to persons or damage to property resulting from negligence on the part of itself, its employees, its agents, or its officers. No partner assumes any responsibility for any other party, state or non-state, for the consequence of any act or omission of any third party. The parties acknowledge the SWIB and one-stop operator have no responsibility and/or liability for any actions of the AJC employees, agents, and/or assignees. Likewise, the parties have no responsibility and/or liability for any actions of the SWIB or the one-stop operator.

- 21. Severability:** If any part of this MOU is found to be null and void or is otherwise stricken, the rest of this MOU shall remain in force.

- 22. Drug and Alcohol-free Workplace:** All parties to this MOU certify they will comply with the Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR part 182 which require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.

- 23. Certification Regarding Lobbying:** All parties shall comply with the Byrd Anti-Lobbying Amendment (31 U.S.C. Section 1352), 29 CFR Part 93, and 34 CFR part 82, as well as the requirement in the Uniform Guidance at 2 CFR 200.450. The parties shall not lobby federal entities using federal funds and will disclose lobbying activities as required by law and regulations.

- 24. Debarment and Suspension:** All parties shall comply with the debarment and suspension requirements (E.O.12549 and 12689) and 2 CFR part 180 and as adopted by the U.S. Department of Labor at 29 CFR part 2998 and by the U.S. Department of Education at 2 CFR 3485.
- 25. Priority of Service:** All parties certify that they will adhere to all statutes, regulations, policies, and plans regarding priority of service, including, but not limited to, priority of service for veterans and their eligible spouses, and priority of service for the WIOA title I Adult program, as required by 38 U.S.C. sec. 4215 and its implementing regulation and guidance, and WIOA sec. 134(c)(3)(E) and its implementing regulations and guidance. Partners will target recruitment of special populations that receive a focus for services under WIOA, such as individuals with disabilities, low-income individuals, basic skills deficient youth, and English language learners.
- 26. Buy American Provision:** Each party that receives funds made available under title I or II under the Wagner-Peyser Act (29 U.S.C. section 49, et. Seq.) certifies that it will comply with Sections 8301 through 8303 of title 41 of the United States Code (commonly known as the “Buy American Act.”) and as referenced in WIOA section 502 and 20CFR 683.200(f).
- 27. Salary Compensation and Bonus Limitations:** Each party certifies that, when operating grants funded by the U.S. Department of Labor, it complies with TEGL 05-06, Implementing the Salary and Bonus Limitations in Public Law 109-234, TEGL 17-15, Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker and Youth Activities Program Allotments for Program Year (PY) 2016; Final PY 2016 Allotments for the Wagner-Peyser Act Employment Services (ES) Program Allotments; and Workforce Information Grants to States Allotments for PY 2016, Public Laws 114-113 (Division H, title I, Section105) and 114-223, and WIOA section 194(15)(A), restricting the use of federal grant funds for compensation and bonuses of an individual, whether charged to either direct or indirect, at a rate in excess of the Federal Office of Personnel Management Executive Level II.
- 28. Non-Assignment:** Except as otherwise indicted herein, no party may, during the term of this MOU or any renewals or extension of this MOU, assign or subcontract all or any part of the MOU without prior written consent of all other parties.
- 29. Governing Law:** This MOU will be construed, interpreted, and enforced according to the laws of the State of Montana. All parties shall comply with all applicable federal and state laws.
- 30. Termination:** This MOU will remain in effect until the end date specified in the “Term” section above, unless:
- a. All parties mutually agree to terminate this MOU prior to the end date.
  - b. Federal oversight agencies charged with the administration of WIOA are unable to appropriate funds or if funds are not otherwise made available for continued performance for any fiscal period of this MOU succeeding the first fiscal period. Any party unable to perform pursuant to this MOU due to lack of funding shall notify the other parties as soon as the party has knowledge that funds may be unavailable for the continuation of activities under this MOU.
  - c. WIOA is repealed or superseded by subsequent federal law.
  - d. Local area designation is changed under WIOA.

- e. A party breaches any provision of this MOU and such breach is not cured within 30 days after receiving written notice from the SWIB Chair (or designee) specifying such breach in reasonable detail. In such event, the non-breaching party(s) shall have the right to terminate this MOU by giving written notice thereof to the party in breach, upon which termination will go into effect immediately.

In the event of termination, the parties to the MOU must convene within 30 days after the breach of the MOU to discuss the formation of the successor MOU. At that time, allocated costs must be addressed.

Any party may request to terminate its inclusion in the MOU by following the modification process identified in the “Modification Process” above.

All parties agree that this MOU shall be reviewed and renewed annually to ensure appropriate funding and delivery of services.

**31. AJC Operating Budget:** The purpose of this section is to establish a financial plan, including terms and conditions, to fund the services and operating costs of the AJC network. The parties to this MOU agree that joint funding is a necessary foundation for an integrated service delivery system. The goal of the operating budget is to develop a funding mechanism that:

- a. Establishes and maintains the local workforce delivery system at a level that meets the needs of the job seekers and businesses in the local area,
- b. Reduces duplication and maximizes program impact through the sharing of services, resources, and technologies among partners (thereby improving each program’s effectiveness),
- c. Reduces overhead costs for any one partner by streamlining and sharing financial, procurement, and facility costs, and
- d. Ensures that costs are appropriately shared by AJC partners by determining contributions based on the proportionate use of the AJCs and relative benefits received, and requiring that all funds are spent solely for allowable purposes in a manner consistent with the applicable authorizing statutes and all other applicable legal requirements, including the Uniform Guidance.

The partners consider this AJC operating budget the master budget that is necessary to maintain the SWIB’s high-standard AJC network.

The cost formula and estimated costs for each AJC must be included in the MOU, allocated according to partners’ proportionate use and relative benefits received, and reconciled on a quarterly basis against actual costs incurred and adjusted accordingly. The AJC operating budget is expected to be transparent and negotiated in good faith and seek to establish outcomes that are reasonable and fair.

Currently, there is not a statewide data tracking system that can provide accurate and reliable data for allocating the benefit received by non-located partners, such as the number of referrals to and from the AJC and/or usage of AJC based services and usage of the AJC based services and usage of the comprehensive and affiliate AJCs. In order to remain in compliance with Uniform Guidance cost allocability rules, the requirement to contribute to infrastructure costs at this time only applies to those partners physically located in the job centers.

The state is in the process of implementing the requisite statewide data tracking system, and once such data are available, all non-located partners who are receiving benefit from the job centers will also be required to contribute their proportionate share towards infrastructure costs.

- 32. Cost Allocation Methodology:** Each required partner carrying out a program or activity in a comprehensive or affiliate AJC must use a portion of the funds available for their program and activities to help maintain the AJC delivery system, including proportionate payment of the infrastructure costs. The only exception is Native American programs. They are not required to contribute to the infrastructure funding but are encouraged to contribute. The required partners may choose from the following 2 cost sharing methodologies dependent upon if the partner is co-located in the AJC or conducting business in a stand-alone facility.
- a. Co-located Infrastructure Methodology: The actual hours worked by any partner will be compared to total hours worked by all partners in any AJC. This percentage will be used to calculate the proportionate share of infrastructure costs in a given period, typically a quarter, or three months.
  - b. Non Co-located Infrastructure Methodology: Any partner not co-located in a AJC must pay for a direct linkage to an AJC through a direct phone line, email and/or instant messaging. The direct linkage used must be compatible with the State of Montana information technology requirements.

Non-cash contributions may be made in lieu of cash contributions to contribute to the partners' share of the AJC use. A third party appraiser must appraise the non-cash contribution. The cost of the appraisal is the responsibility of the partner wishing to use the non-cash contribution. The non-cash contribution must be valued consistent with Uniform Guidance (WIOA joint Final Rule Section 678.720) and must be agreed upon with the parties of this contract prior to the start date of the contract.

The MOU may include other provisions agreed to by all parties that are consistent with all Partner programs' services and activities, authorizing statutes and regulations.

The local MOU will reflect an agreement of the MOU Partners to jointly review the WIOA mandated performance metrics or metrics negotiated as part of any shared and infrastructure contract costs between the SWIB and the Partner, including incentives and penalties.

- 33. Cost Reconciliation and Allocation Base Update:** All parties agree that a quarterly reconciliation of budgeted and actual costs and update of the allocation bases will be completed in accordance with the following process:
- a. Partners will provide the SWIB (or designee) with the following information no later than 15 days after the end of each quarter, as applicable:
    - i. Quarterly cost information and documentation of the actual costs, and
    - ii. Updated staffing information (per the 1<sup>st</sup> day of the 1<sup>st</sup> month of each quarter.
  - b. Upon receipt of the above information, the SWIB (or designee) will:
    - i. Compare budgeted costs to actual costs,
    - ii. Update the allocation basis, and
    - iii. Apply the updated allocation bases, as described in the "Cost Allocation Methodology" section above, to determine the actual costs allocable to each partner.
    - iv. The SWIB (or designee) will prepare an updated budget document showing cost adjustments and will prepare an invoice for each partner with actual cost allocable to each partner for the quarter.

- v. The SWIB (or designee) will submit the invoices to the partners and send a copy of the updated budget to all parties no later than 45 days after the end of each quarter. The partners understand that the timeliness of the SWIB's (or designee's) preparation and submission of invoices and adjusted budgets is contingent upon the timeliness of each partner in providing the necessary cost information.
- vi. Upon receipt of the invoice and adjusted budget, each partner will review both documents and will submit payment to the SWIB (or designee) no later than 15 days following receipt. Payment of the invoice signifies agreement with the costs in the adjusted budget.
- vii. Partners will communicate any disputes with costs in the invoice or the adjusted budget to the SWIB (or designee) in writing. The SWIB (or designee) will review the disputed cost items and respond accordingly to the partner within 10 days of receipt of notice of the disputed costs. When necessary, the SWIB (or designee) will revise the invoice and adjusted budget upon resolution of the dispute.

**34. Infrastructure Funding Agreement (IFA):** AJC infrastructure costs are defined as non-personnel costs that are necessary for the general operation of the AJC, including, but not limited to:

- a. Rental of the facilities;
- b. Utilities and maintenance;
- c. Equipment, including assessment-related products and assistive technology for individuals with disabilities; and,
- d. Technology to facilitate access to the AJC, including technology used for the center's planning and outreach activities.

All parties to this MOU and IFA recognize that infrastructure costs are applicable to all required partners, whether they are physically located in the AJC or not. Each partner's contributions to these costs, however, may vary, as these contributions are based on the proportionate use and relative benefit received, consistent with the partner programs' authorizing laws and regulations and the Uniform Guidance.

- a. Dispute and Impasse Resolution for IFA: All parties will actively participate in IFA negotiations in a good faith effort to reach agreement. Any disputes shall first be attempted to be resolved informally. Should informal resolution efforts fail, the process outlined in the "Dispute Resolution" section above must be followed. If partners have employed the dispute resolution process and have failed to reach consensus on an issue pertaining to the IFA, then an impasse is declared and the State Funding Mechanism is triggered.
  - i. Step 1: Notice of Failure to Reach Consensus Given to Governor: If the parties cannot reach consensus on methods of sufficiently funding an AJC's infrastructure costs and the amounts to be contributed by each partner program, the SWIB (or designee) is required to notify the Governor.
  - ii. Step 2: Negotiation Materials Provided to Governor: The SWIB Chair (or designee) must provide the appropriate and relevant materials and documents used in the negotiations to the Governor, preferably at the time of the notification of failure to reach consensus, but no later than 5 business days thereafter. At a minimum, the SWIB Chair (or designee) must provide to the Governor:
    - 1. The State Plan;

2. The cost allocation methodology or methodologies proposed by the partners to be used in determining the proportionate share;
3. The proposed amounts or budget to fund infrastructure costs;
4. The amount of partner funds included;
5. The type of funds (cash, non-cash, and third-party in-kind contributions) available (including all documentation on how partners valued non-cash and third-party in-kind contributions consistent with 2 CFR 200.306);
6. Any proposed or agreed on AJC budgets (for individual centers or a network of centers); and
7. Any partially agreed upon, proposed, or draft IFAs.

The SWIB (or designee) may also provide the Governor with additional materials that they or the Governor find to be appropriate.

iii. Step 3: Governor Determinations and Calculations: The Governor will:

1. Determine AJC infrastructure budget(s);
2. Establish cost allocation methodology(s);
3. Determine Partners' proportionate shares;
4. Calculate statewide cap;
5. Assess the aggregate total of infrastructure contributions as it relates to the statewide cap; and
6. Adjust allocations.

Once all determinations and calculations are completed, the Governor will notify the SWIB Chair (or designee) of the final decision and provide a revised IFA for execution by the parties.

iv. Step 4: IFA Execution: The IFA becomes effective as of the date of signing by the final signatory. Programs may appeal the Governor's determination of the infrastructure cost contributions in accordance with the process established under 20 CFR 678.750, 34 CFR 361.750, and 34 463.750.

**35. Cooperation and Communication:** This MOU outlines the roles and responsibilities of a collaborative, communicative, and cooperative relationship between the Parties. This agreement is intended to foster a caring, comprehensive, communicative, and integrated service delivery system, which maximizes scarce community resources, avoids fragmentation of services, and avoids duplication of effort.

**36. Amendments:** The parties may mutually agree to amend the terms of this MOU by executing a signed writing specifying the terms to be changed and the language to be inserted.

- a. A partner who initially enters into the MOU as not co-located who subsequently is physically located and conducting business at the AJC at least 20% of the time, or a minimum of 32 hours a month will receive an amended MOU to represent being a co-located partner subject to the co-location cost sharing agreement.

For SWIB:

\_\_\_\_\_  
By: Date:

For Management and Training Corporation for the Job Corps Program:

\_\_\_\_\_  
By: Date:

For One Stop Operator:

\_\_\_\_\_  
By: Date:

Department of Labor & Industry Legal Review:

\_\_\_\_\_  
By: Date:

Management and Training Corporation for the Job Corps Program Legal Review:

\_\_\_\_\_  
By: Date:



## **ADDENDUM**

### Cut Bank

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$	31.21	\$	93.62	\$	-	\$	-
Waste Disposal	62186								
Recycling	62186A								
Janitorial	62256/62295								
Answering Service	62318								
Telephone Equip (T	62371	\$	365.12	\$	564.57	\$	492.03	\$	492.03
Telephone Equip M	62373								
Internet (Non DOA)	62374								
Data Circuit Add/M	62382								
Long Distance (Non	62386								
ITSD Voice Services	623B0								
ITSD Pass-Through I	623B3								
ITSD Long Distance	623B4	\$	30.06	\$	129.45	\$	122.65	\$	122.65
Rent	62529	\$	11,448.00	\$	8,586.00	\$	8,586.00	\$	5,724.00
Electricity	62601								
Natural Gas	62603								
Water & Sewage	62605								
Garbage Removal	62606								
Buildings & Ground	62701								
Property Managem	62768								
Taxes & Assessmen	62804								
Elevator Inspection									
<b>Total</b>		\$	11,874.39	\$	9,373.64	\$	9,200.68	\$	6,338.68

Cut Bank - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	260	10.00%	\$ 1,187.44	\$ 937.36	\$ 920.07	\$ 633.87	\$ 3,678.74	
DW	104	4.00%	\$ 474.98	\$ 374.95	\$ 368.03	\$ 253.55	\$ 1,471.50	
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Wagner Peyser	1248	48.00%	\$ 5,699.71	\$ 4,499.35	\$ 4,416.33	\$ 3,042.57	\$ 17,657.95	
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
SCSEP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Other DLI Programs	988	38.00%	\$ 4,512.27	\$ 3,561.98	\$ 3,496.26	\$ 2,408.70	\$ 13,979.21	
<b>Total</b>	<b>2600</b>	<b>100.00%</b>	<b>\$ 11,874.39</b>	<b>\$ 9,373.64</b>	<b>\$ 9,200.68</b>	<b>\$ 6,338.68</b>	<b>\$ 36,787.39</b>	

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Great Falls

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$	927.80	\$	2,783.39	\$	-	\$	-
Waste Disposal	62186								
Recycling	62186A								
Janitorial	62256/62295	\$	37.42	\$	-	\$	37.42	\$	-
Answering Service	62318								
Telephone Equip (Non	62371	\$	1,886.12	\$	1,875.68	\$	1,875.68	\$	1,875.68
Telephone Equip Maint	62373								
Internet (Non DOA)	62374	\$	149.80	\$	224.70	\$	224.70	\$	299.60
Data Circuit Add/Move,	62382								
Long Distance (Non DO	62386								
ITSD Voice Services	62380								
ITSD Pass-Through NTS	62383								
ITSD Long Distance	62384	\$	139.37	\$	689.27	\$	689.27	\$	689.27
Rent	62529								
Electricity	62601	\$	3,783.74	\$	3,745.25	\$	3,745.25	\$	5,745.25
Natural Gas	62603	\$	383.92	\$	1,369.23	\$	1,369.23	\$	1,369.23
Water & Sewage	62605	\$	790.95	\$	921.41	\$	921.41	\$	921.41
Garbage Removal	62606	\$	218.20	\$	290.65	\$	290.65	\$	290.65
Buildings & Grounds	62701	\$	1,331.05	\$	3,839.95	\$	3,000.00	\$	3,000.00
Property Management	62768	\$	5,153.80	\$	5,370.00	\$	5,370.00	\$	6,370.00
Taxes & Assessments	62804	\$	-	\$	758.68	\$	-	\$	-
Elevator Inspection	62858	\$	-	\$	-	\$	-	\$	340.00
<b>Total</b>		\$	14,802.17	\$	21,868.21	\$	17,523.61	\$	20,901.09

Great Falls - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	325	2.88%	\$ 426.33	\$ 629.84	\$ 504.71	\$ 601.99	\$ 2,162.88	
DW	325	2.88%	\$ 426.33	\$ 629.84	\$ 504.71	\$ 601.99	\$ 2,162.88	
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Wagner Peyser	5005	44.35%	\$ 6,565.48	\$ 9,699.61	\$ 7,772.57	\$ 9,270.64	\$ 33,308.30	
ABE	<i>Program operates 65 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Voc Rehab	104	0.92%	\$ 136.43	\$ 201.55	\$ 161.51	\$ 192.64	\$ 692.12	
SCSEP	260	2.30%	\$ 341.06	\$ 503.88	\$ 403.77	\$ 481.59	\$ 1,730.30	
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Vets	520	4.61%	\$ 682.13	\$ 1,007.75	\$ 807.54	\$ 963.18	\$ 3,460.60	
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	3965	35.14%	\$ 5,201.22	\$ 7,684.11	\$ 6,157.49	\$ 7,344.28	\$ 26,387.10	
Other DLI Programs	780	6.91%	\$ 1,023.19	\$ 1,511.63	\$ 1,211.31	\$ 1,444.78	\$ 5,190.90	
<b>Total</b>	<b>11284</b>	<b>100.00%</b>	<b>\$ 14,802.17</b>	<b>\$ 21,868.21</b>	<b>\$ 17,523.61</b>	<b>\$ 20,901.09</b>	<b>\$ 75,095.08</b>	

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Hamilton

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$	131.60	\$	394.81	\$	-	\$	-
Waste Disposal	62186								
Recycling	62186A								
Janitorial	62256/62295								
Answering Service	62318								
Telephone Equip (Nor	62371	\$	1,265.15	\$	1,895.52	\$	1,895.10	\$	2,526.80
Telephone Equip Main	62373								
Internet (Non DOA)	62374	\$	-	\$	380.95	\$	194.94	\$	194.94
Data Circuit Add/Move	62382								
Long Distance (Non DC	62386								
ITSD Voice Services	62380								
ITSD Pass-Through NT	62383								
ITSD Long Distance	62384	\$	41.45	\$	123.93	\$	134.34	\$	223.90
Rent	62529	\$	22,662.32	\$	16,996.74	\$	16,996.74	\$	11,331.16
Electricity	62601	\$	198.23	\$	243.14	\$	310.02	\$	333.92
Natural Gas	62603	\$	42.45	\$	95.80	\$	202.98	\$	69.90
Water & Sewage	62605	\$	97.57	\$	146.35	\$	146.34	\$	195.12
Garbage Removal	62606								
Buildings & Grounds	62701	\$	23.60	\$	169.00	\$	-	\$	250.00
Property Management	62768								
Taxes & Assessments	62804	\$	-	\$	601.11	\$	-	\$	-
Elevator Inspection	62858								
<b>Total</b>		\$	24,462.37	\$	21,047.35	\$	19,880.46	\$	15,125.74

Hamilton - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	260	8.33%	\$ 2,038.53	\$ 1,753.95	\$ 1,656.71	\$ 1,260.48	\$ 6,709.66
DW	390	12.50%	\$ 3,057.80	\$ 2,630.92	\$ 2,485.06	\$ 1,890.72	\$ 10,064.49
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	1937	62.08%	\$ 15,187.06	\$ 13,066.89	\$ 12,342.45	\$ 9,390.56	\$ 49,986.97
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets	260	8.33%	\$ 2,038.53	\$ 1,753.95	\$ 1,656.71	\$ 1,260.48	\$ 6,709.66
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	273	8.75%	\$ 2,140.46	\$ 1,841.64	\$ 1,739.54	\$ 1,323.50	\$ 7,045.14
<b>Total</b>	<b>3120</b>	<b>100.00%</b>	<b>\$ 24,462.37</b>	<b>\$ 21,047.35</b>	<b>\$ 19,880.46</b>	<b>\$ 15,125.74</b>	<b>\$ 80,515.92</b>

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Programs with no data in the above table have no presence in this One-Stop location.

## Kalispell

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$ 385.54	\$ 1,156.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Waste Disposal	62186	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -
Recycling	62186A								
Janitorial	62256/62295	\$ 172.59	\$ 103.74	\$ 134.32	\$ 134.32	\$ -	\$ -	\$ -	\$ -
Answering Service	62318								
Telephone Equip (Nor	62371								
Telephone Equip Main	62373								
Internet (Non DOA)	62374	\$ 209.97	\$ 209.97	\$ 209.97	\$ 209.97	\$ -	\$ -	\$ -	\$ -
Data Circuit Add/Move	62382								
Long Distance (Non DC	62386								
ITSD Voice Services	623B0	\$ 122.04	\$ 488.16	\$ 366.12	\$ 488.16	\$ -	\$ -	\$ -	\$ -
ITSD Pass-Through NTs	623B3	\$ 97.02	\$ 388.04	\$ 291.00	\$ 388.00	\$ -	\$ -	\$ -	\$ -
ITSD Long Distance	623B4	\$ 129.74	\$ 384.75	\$ 306.51	\$ 408.68	\$ -	\$ -	\$ -	\$ -
Rent	62529	\$ -	\$ 2,400.00	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -
Electricity	62601	\$ 871.42	\$ 1,109.16	\$ 1,188.36	\$ 1,584.48	\$ -	\$ -	\$ -	\$ -
Natural Gas	62603	\$ 147.29	\$ 318.54	\$ 279.51	\$ 194.67	\$ -	\$ -	\$ -	\$ -
Water & Sewage	62605	\$ 92.59	\$ 283.57	\$ 253.05	\$ 337.40	\$ -	\$ -	\$ -	\$ -
Garbage Removal	62606								
Buildings & Grounds	62701	\$ 225.03	\$ 707.47	\$ 499.41	\$ 1,249.41	\$ -	\$ -	\$ -	\$ -
Property Management	62768	\$ 3,440.18	\$ 5,490.18	\$ 5,490.18	\$ 7,320.24	\$ -	\$ -	\$ -	\$ -
Taxes & Assessments	62804	\$ -	\$ 1,593.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Elevator Inspection	62858								
<b>Total</b>		\$ 5,928.41	\$ 14,668.79	\$ 10,253.43	\$ 13,550.33	\$ -	\$ -	\$ -	\$ -

Kalispell - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	364	4.12%	\$ 244.11	\$ 604.01	\$ 422.20	\$ 557.95	\$ 1,828.27	
DW	247	2.79%	\$ 165.65	\$ 409.86	\$ 286.49	\$ 378.61	\$ 1,240.62	
Youth	520	5.88%	\$ 348.73	\$ 862.87	\$ 603.14	\$ 797.08	\$ 2,611.82	
Job Corp	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Wagner Peyser	6357	71.91%	\$ 4,263.22	\$ 10,548.59	\$ 7,373.42	\$ 9,744.28	\$ 31,929.51	
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
SCSEP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA	130	1.47%	\$ 87.18	\$ 215.72	\$ 150.79	\$ 199.27	\$ 652.96	
Vets	260	2.94%	\$ 174.37	\$ 431.44	\$ 301.57	\$ 398.54	\$ 1,305.91	
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Other DLI Programs	962	10.88%	\$ 645.15	\$ 1,596.31	\$ 1,115.81	\$ 1,474.59	\$ 4,831.87	
<b>Total</b>	<b>8840</b>	<b>100.00%</b>	<b>\$ 5,928.41</b>	<b>\$ 14,668.79</b>	<b>\$ 10,253.43</b>	<b>\$ 13,550.33</b>	<b>\$ 44,400.96</b>	

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Programs with no data in the above table have no presence in this One-Stop location.

## Missoula

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$ 455.88	\$ 1,367.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Waste Disposal	62186	\$ 123.40	\$ 120.20	\$ 126.80	\$ 120.20	\$ -	\$ -	\$ -	\$ -
Recycling	62186A	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial	62256/62295	\$ -	\$ 75.99	\$ -	\$ -	\$ -	\$ -	\$ 85.00	\$ -
Answering Service	62318								
Telephone Equip (Nor	62371	\$ 1,463.72	\$ 2,188.65	\$ 2,189.91	\$ 2,919.88	\$ -	\$ -	\$ -	\$ -
Telephone Equip Main	62373								
Internet (Non DOA)	62374	\$ 254.85	\$ 259.80	\$ 260.85	\$ 260.85	\$ -	\$ -	\$ -	\$ -
Data Circuit Add/Move	62382								
Long Distance (Non DC	62386								
ITSD Voice Services	62380								
ITSD Pass-Through NT\$	62383								
ITSD Long Distance	62384	\$ 83.21	\$ 269.69	\$ 217.44	\$ 289.92	\$ -	\$ -	\$ -	\$ -
Rent	62529								
Electricity	62601	\$ 2,699.53	\$ 2,229.70	\$ 2,158.23	\$ 2,158.23	\$ -	\$ -	\$ -	\$ -
Natural Gas	62603	\$ 249.66	\$ 532.73	\$ 1,050.98	\$ 351.96	\$ -	\$ -	\$ -	\$ -
Water & Sewage	62605	\$ 1,056.47	\$ 549.54	\$ 556.44	\$ 588.13	\$ -	\$ -	\$ -	\$ -
Garbage Removal	62606	\$ 369.05	\$ 377.13	\$ 377.13	\$ 377.13	\$ -	\$ -	\$ -	\$ -
Buildings & Grounds	62701	\$ 1,307.42	\$ 979.03	\$ 2,298.21	\$ 1,802.82	\$ -	\$ -	\$ -	\$ -
Property Management	62768	\$ 4,191.96	\$ 6,524.94	\$ 9,422.46	\$ 6,287.94	\$ -	\$ -	\$ -	\$ -
Taxes & Assessments	62804								
Elevator Inspection	62858								
<b>Total</b>		\$ 12,315.15	\$ 15,475.03	\$ 18,718.45	\$ 15,242.06	\$ -	\$ -	\$ -	\$ -

Missoula - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	585	5.63%	\$ 692.73	\$ 870.47	\$ 1,052.91	\$ 857.37	\$ 3,473.48	
DW	390	3.75%	\$ 461.82	\$ 580.31	\$ 701.94	\$ 571.58	\$ 2,315.65	
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Wagner Peyser	7696	74.00%	\$ 9,113.21	\$ 11,451.52	\$ 13,851.65	\$ 11,279.12	\$ 45,695.50	
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
SCSEP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Vets	520	5.00%	\$ 615.76	\$ 773.75	\$ 935.92	\$ 762.10	\$ 3,087.53	
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Other DLI Programs	1209	11.63%	\$ 1,431.64	\$ 1,798.97	\$ 2,176.02	\$ 1,771.89	\$ 7,178.52	
<b>Total</b>	<b>10400</b>	<b>100.00%</b>	<b>\$ 12,315.15</b>	<b>\$ 15,475.03</b>	<b>\$ 18,718.45</b>	<b>\$ 15,242.06</b>	<b>\$ 61,750.68</b>	

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

**Polson**

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 112.82	\$ 338.47	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295	\$ 88.84	\$ 25.28	\$ -	\$ -
Answering Service	62318	\$ 57.00	\$ 57.00	\$ 57.00	\$ 57.00
Telephone Equip (Nor	62371	\$ 1,489.92	\$ 1,488.36	\$ 1,487.58	\$ 1,487.58
Telephone Equip Main	62373				
Internet (Non DOA)	62374	\$ 184.87	\$ 224.88	\$ 224.88	\$ 224.88
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT	623B3				
ITSD Long Distance	623B4	\$ 70.17	\$ 250.71	\$ 183.45	\$ 244.60
Rent	62529	\$ 4,320.00	\$ 3,240.00	\$ 3,240.00	\$ 2,160.00
Electricity	62601	\$ 526.61	\$ 1,252.39	\$ 1,743.17	\$ 1,204.42
Natural Gas	62603				
Water & Sewage	62605	\$ 115.31	\$ 186.51	\$ 191.13	\$ 254.84
Garbage Removal	62606	\$ 85.90	\$ 86.33	\$ 86.33	\$ 86.33
Buildings & Grounds	62701	\$ -	\$ 49.00	\$ 70.27	\$ 300.00
Property Management	62768	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00
Taxes & Assessments	62804	\$ -	\$ 1,030.05	\$ -	\$ -
Elevator Inspection	62858				
<b>Total</b>		\$ 8,326.44	\$ 9,503.98	\$ 8,558.81	\$ 7,294.65

Polson - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	338	8.13%	\$ 676.52	\$ 772.20	\$ 695.40	\$ 592.69	\$ 2,736.82
DW	312	7.50%	\$ 624.48	\$ 712.80	\$ 641.91	\$ 547.10	\$ 2,526.29
Youth	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP	<i>Program operates 65 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Wagner Peyser	2951	70.94%	\$ 5,906.57	\$ 6,741.88	\$ 6,071.41	\$ 5,174.64	\$ 23,894.50
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	559	13.44%	\$ 1,118.87	\$ 1,277.10	\$ 1,150.09	\$ 980.22	\$ 4,526.27
<b>Total</b>	<b>4160</b>	<b>100.00%</b>	<b>\$ 8,326.44</b>	<b>\$ 9,503.98</b>	<b>\$ 8,558.81</b>	<b>\$ 7,294.65</b>	<b>\$ 33,683.88</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

**Libby**

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 27.76	\$ 83.27	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295				\$ 45.00
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 1,054.37	\$ 813.51	812.1	\$ 812.10
Telephone Equip Main	62373				
Internet (Non DOA)	62374	\$ 399.96	\$ 299.97	\$ 299.97	\$ 199.98
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386	\$ 13.63	\$ 15.44	\$ 24.36	\$ 16.24
ITSD Voice Services	623B0				
ITSD Pass-Through NT	623B3				
ITSD Long Distance	623B4	\$ 27.33	\$ 158.17	\$ 112.71	\$ 112.71
Rent	62529	\$ 7,370.00	\$ 5,527.50	\$ 5,527.50	\$ 3,685.00
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701				
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 8,893.05	\$ 6,897.86	\$ 6,776.64	\$ 4,871.03

Libby - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	195	7.50%	\$ 666.98	\$ 517.34	\$ 508.25	\$ 365.33	\$ 2,057.89
DW	715	27.50%	\$ 2,445.59	\$ 1,896.91	\$ 1,863.58	\$ 1,339.53	\$ 7,545.61
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Wagner Peyser	416	16.00%	\$ 1,422.89	\$ 1,103.66	\$ 1,084.26	\$ 779.36	\$ 4,390.17
ABE	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Voc Rehab	<i>Program operates 78 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
SCSEP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA	<i>Program operates 39 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	1274	49.00%	\$ 4,357.59	\$ 3,379.95	\$ 3,320.55	\$ 2,386.80	\$ 13,444.90
<b>Total</b>	<b>2600</b>	<b>100.00%</b>	<b>\$ 8,893.05</b>	<b>\$ 6,897.86</b>	<b>\$ 6,776.64</b>	<b>\$ 4,871.03</b>	<b>\$ 27,438.58</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.



### Thompson Falls

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 6.65	\$ 19.94	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295	\$ 39.72			\$ 75.00
Answering Service	62318	\$ 57.00	\$ 57.00	\$ 57.00	\$ 57.00
Telephone Equip (Nor	62371	\$ 377.67	\$ 950.57	\$ 378.36	\$ 378.36
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 36.12	\$ 135.74	\$ 126.90	\$ 169.20
Rent	62529	\$ 2,580.00	\$ 1,935.00	\$ 1,935.00	\$ 1,290.00
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701				
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 3,097.16	\$ 3,098.25	\$ 2,497.26	\$ 1,969.56

Thompson Falls - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	208	20.00%	\$ 619.43	\$ 619.65	\$ 499.45	\$ 393.91	\$ 2,132.44
DW	208	20.00%	\$ 619.43	\$ 619.65	\$ 499.45	\$ 393.91	\$ 2,132.44
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	312	30.00%	\$ 929.15	\$ 929.47	\$ 749.18	\$ 590.87	\$ 3,198.67
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
SCSEP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA	<i>Program operates 13hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	312	30.00%	\$ 929.15	\$ 929.47	\$ 749.18	\$ 590.87	\$ 3,198.67
<b>Total</b>	<b>1040</b>	<b>100.00%</b>	<b>\$ 3,097.16</b>	<b>\$ 3,098.25</b>	<b>\$ 2,497.26</b>	<b>\$ 1,969.56</b>	<b>\$ 10,662.22</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Anaconda

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 29.26	\$ 87.77	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295		\$ 47.45		\$ 50.00
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 1,282.82	\$ 1,633.46	\$ 1,633.46	\$ 2,100.34
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 34.48	\$ 161.43	\$ 103.44	\$ 137.92
Rent	62529	\$ 6,567.68	\$ 4,925.76	\$ 4,925.76	\$ 3,283.84
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701				
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 7,914.24	\$ 6,855.87	\$ 6,662.66	\$ 5,572.10

Anaconda - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	130	5.95%	\$ 471.09	\$ 408.09	\$ 396.59	\$ 331.67	\$ 1,607.43
DW	130	5.95%	\$ 471.09	\$ 408.09	\$ 396.59	\$ 331.67	\$ 1,607.43
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Wagner Peyser	1105	50.60%	\$ 4,004.23	\$ 3,468.74	\$ 3,370.99	\$ 2,819.22	\$ 13,663.17
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	104	4.76%	\$ 376.87	\$ 326.47	\$ 317.27	\$ 265.34	\$ 1,285.95
SCSEP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets	<i>Program operates 39 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	715	32.74%	\$ 2,590.97	\$ 2,244.48	\$ 2,181.23	\$ 1,824.20	\$ 8,840.88
<b>Total</b>	<b>2184</b>	<b>100.00%</b>	<b>\$ 7,914.24</b>	<b>\$ 6,855.87</b>	<b>\$ 6,662.66</b>	<b>\$ 5,572.10</b>	<b>\$ 27,004.86</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Bozeman

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 369.76	\$ 1,109.27	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295	\$ 215.70	\$ 374.85	\$ 317.25	\$ 423.00
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 1,412.96	\$ 2,112.81	\$ 2,112.15	\$ 2,816.20
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	62380				
ITSD Pass-Through NT\$	62383				
ITSD Long Distance	62384	\$ 100.29	\$ 307.90	\$ 292.14	\$ 389.52
Rent	62529	\$ 1,817.03	\$ (375.09)		
Electricity	62601	\$ 651.17	\$ 2,285.41	\$ 1,569.12	\$ 2,092.16
Natural Gas	62603	\$ 35.26	\$ 436.61	\$ 860.10	\$ 359.60
Water & Sewage	62605	\$ 401.72	\$ 340.69	\$ 233.22	\$ 233.22
Garbage Removal	62606	\$ 185.10	\$ 185.10	\$ 185.10	\$ 185.10
Buildings & Grounds	62701	\$ 195.75	\$ 225.00	\$ 653.00	\$ 2,500.00
Property Management	62768	\$ 5,070.82	\$ 4,862.69	\$ 5,972.34	\$ 4,820.34
Taxes & Assessments	62804		\$ 485.80		
Elevator Inspection	62858				\$ 100.00
<b>Total</b>		\$ 10,455.56	\$ 12,351.04	\$ 12,194.42	\$ 13,919.14

Bozeman - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	182	2.30%	\$ 239.96	\$ 283.47	\$ 279.87	\$ 319.46	\$ 1,122.76
DW	260	3.28%	\$ 342.81	\$ 404.95	\$ 399.82	\$ 456.37	\$ 1,603.94
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	6058	76.39%	\$ 7,987.36	\$ 9,435.38	\$ 9,315.74	\$ 10,633.31	\$ 37,371.79
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	130	1.64%	\$ 171.40	\$ 202.48	\$ 199.91	\$ 228.18	\$ 801.97
SCSEP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets	260	3.28%	\$ 342.81	\$ 404.95	\$ 399.82	\$ 456.37	\$ 1,603.94
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	1040	13.11%	\$ 1,371.22	\$ 1,619.81	\$ 1,599.27	\$ 1,825.46	\$ 6,415.76
<b>Total</b>	<b>7930</b>	<b>100.00%</b>	<b>\$ 10,455.56</b>	<b>\$ 12,351.04</b>	<b>\$ 12,194.42</b>	<b>\$ 13,919.14</b>	<b>\$ 48,920.15</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

**Butte**

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 307.43	\$ 922.28	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295	\$ 23.99			
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 1,419.68	\$ 1,432.60	\$ 2,865.20	\$ 2,865.20
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT	623B3				
ITSD Long Distance	623B4	\$ 58.80	\$ 380.90	\$ 416.88	\$ 555.84
Rent	62529				
Electricity	62601	\$ 628.72	\$ 2,173.39	\$ 1,740.00	\$ 2,265.52
Natural Gas	62603	\$ 49.84	\$ 671.94	\$ 1,238.46	\$ 569.15
Water & Sewage	62605	\$ 289.23	\$ 342.58	\$ 413.97	\$ 384.90
Garbage Removal	62606	\$ 232.00	\$ 318.00	\$ 348.00	\$ 464.00
Buildings & Grounds	62701	\$ 2,695.29	\$ 1,805.29	\$ 2,215.71	\$ 997.86
Property Management	62768	\$ (1,783.11)	\$ (840.00)	\$ (1,000.00)	\$ (1,000.00)
Taxes & Assessments	62804		\$ 1,029.04		
Elevator Inspection	62858				
<b>Total</b>		\$ 3,921.87	\$ 8,236.02	\$ 8,238.22	\$ 7,102.47

Butte - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	104	2.83%	\$ 110.87	\$ 232.82	\$ 232.88	\$ 200.78	\$ 777.35
DW	130	3.53%	\$ 138.58	\$ 291.03	\$ 291.10	\$ 250.97	\$ 971.68
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	2054	55.83%	\$ 2,189.59	\$ 4,598.20	\$ 4,599.43	\$ 3,965.34	\$ 15,352.56
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP	104	2.83%	\$ 110.87	\$ 232.82	\$ 232.88	\$ 200.78	\$ 777.35
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets	195	5.30%	\$ 207.87	\$ 436.54	\$ 436.65	\$ 376.46	\$ 1,457.52
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	1092	29.68%	\$ 1,164.09	\$ 2,444.61	\$ 2,445.27	\$ 2,108.15	\$ 8,162.12
<b>Total</b>	<b>3679</b>	<b>100.00%</b>	<b>\$ 3,921.87</b>	<b>\$ 8,236.02</b>	<b>\$ 8,238.22</b>	<b>\$ 7,102.47</b>	<b>\$ 27,498.58</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Helena

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$	598.93	\$	1,796.80	\$	-	\$	-
Waste Disposal	62186			\$	16.00			\$	16.00
Recycling	62186A								
Janitorial	62256/62295	\$	83.24						
Answering Service	62318								
Telephone Equip (Nor	62371	\$	1,157.54	\$	1,767.02	\$	1,853.07	\$	2,470.76
Telephone Equip Main	62373					\$	3,092.50		
Internet (Non DOA)	62374								
Data Circuit Add/Move	62382			\$	115.00				
Long Distance (Non DC	62386								
ITSD Voice Services	62380								
ITSD Pass-Through NT\$	62383								
ITSD Long Distance	62384	\$	43.63	\$	169.45	\$	139.89	\$	174.52
Rent	62529								
Electricity	62601	\$	1,976.92	\$	2,083.13	\$	2,213.25	\$	2,951.00
Natural Gas	62603	\$	152.48	\$	821.20	\$	2,223.96	\$	1,296.56
Water & Sewage	62605	\$	196.37	\$	457.77	\$	316.83	\$	304.92
Garbage Removal	62606	\$	138.14	\$	138.14	\$	207.21	\$	345.35
Buildings & Grounds	62701	\$	1,972.98	\$	1,959.07	\$	1,982.91	\$	2,552.44
Property Management	62768	\$	2,411.92	\$	1,280.28	\$	1,280.88	\$	1,427.28
Taxes & Assessments	62804			\$	2,407.40				
Elevator Inspection	62858								
<b>Total</b>		\$	8,732.15	\$	13,011.26	\$	13,310.50	\$	11,538.83

Helena - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	208	4.00%	\$ 349.29	\$ 520.45	\$ 532.42	\$ 461.55	\$ 1,863.71	
DW	234	4.50%	\$ 392.95	\$ 585.51	\$ 598.97	\$ 519.25	\$ 2,096.67	
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Wagner Peyser	3562	68.50%	\$ 5,981.52	\$ 8,912.71	\$ 9,117.69	\$ 7,904.10	\$ 31,916.03	
ABE	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
Voc Rehab	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
SCSEP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Vets	520	10.00%	\$ 873.22	\$ 1,301.13	\$ 1,331.05	\$ 1,153.88	\$ 4,659.27	
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Other DLI Programs	676	13.00%	\$ 1,135.18	\$ 1,691.46	\$ 1,730.37	\$ 1,500.05	\$ 6,057.06	
<b>Total</b>	<b>5200</b>	<b>100.00%</b>	<b>\$ 8,732.15</b>	<b>\$ 13,011.26</b>	<b>\$ 13,310.50</b>	<b>\$ 11,538.83</b>	<b>\$ 46,592.74</b>	

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Programs with no data in the above table have no presence in this One-Stop location.

## Dillon

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 17.60	\$ 52.81	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295	\$ 52.64			
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 233.83	\$ 246.80	\$ 370.20	\$ 617.00
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT	623B3				
ITSD Long Distance	623B4	\$ 37.94	\$ 150.29	\$ 161.20	\$ 169.68
Rent	62529	\$ 6,647.08	\$ 4,985.31	\$ 4,985.31	\$ 3,323.54
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701				
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 6,989.09	\$ 5,435.21	\$ 5,516.71	\$ 4,110.22

Dillon - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	325	15.63%	\$ 1,092.05	\$ 849.25	\$ 861.99	\$ 642.22	\$ 3,445.50
DW	325	15.63%	\$ 1,092.05	\$ 849.25	\$ 861.99	\$ 642.22	\$ 3,445.50
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Wagner Peyser	1105	53.13%	\$ 3,712.96	\$ 2,887.45	\$ 2,930.75	\$ 2,183.55	\$ 11,714.72
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	<i>Program operates 32.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
SCSEP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	325	15.63%	\$ 1,092.05	\$ 849.25	\$ 861.99	\$ 642.22	\$ 3,445.50
<b>Total</b>	<b>2080</b>	<b>100.00%</b>	<b>\$ 6,989.09</b>	<b>\$ 5,435.21</b>	<b>\$ 5,516.71</b>	<b>\$ 4,110.22</b>	<b>\$ 22,051.23</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Billings

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 144.04	\$ 432.12	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295				
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 1,283.00	\$ 1,860.85	\$ 1,789.56	\$ 2,529.08
Telephone Equip Main	62373			\$ 2,482.10	
Internet (Non DOA)	62374	\$ 80.02	\$ 120.05	\$ 120.03	\$ 160.04
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0	\$ 85.39	\$ 341.56	\$ 256.17	\$ 341.56
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 194.47	\$ 695.81	\$ 510.12	\$ 680.16
Rent	62529	\$ 53,122.58	\$ 31,629.84	\$ 34,694.35	\$ 27,555.48
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701				
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		<b>\$ 54,909.50</b>	<b>\$ 35,080.23</b>	<b>\$ 39,852.33</b>	<b>\$ 31,266.32</b>

Billings - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	208	1.82%	\$ 998.35	\$ 637.82	\$ 724.59	\$ 568.48	\$ 2,929.24	
DW	312	2.73%	\$ 1,497.53	\$ 956.73	\$ 1,086.88	\$ 852.72	\$ 4,393.86	
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP	520	4.55%	\$ 2,495.89	\$ 1,594.56	\$ 1,811.47	\$ 1,421.20	\$ 7,323.11	
Wagner Peyser	9230	80.68%	\$ 44,301.98	\$ 28,303.37	\$ 32,153.58	\$ 25,226.24	\$ 129,985.17	
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
SCSEP	<i>Program operates 78 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>							
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Vets	520	4.55%	\$ 2,495.89	\$ 1,594.56	\$ 1,811.47	\$ 1,421.20	\$ 7,323.11	
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Other DLI Programs	650	5.68%	\$ 3,119.86	\$ 1,993.19	\$ 2,264.34	\$ 1,776.50	\$ 9,153.89	
<b>Total</b>	<b>11440</b>	<b>100.00%</b>	<b>\$ 54,909.50</b>	<b>\$ 35,080.23</b>	<b>\$ 39,852.33</b>	<b>\$ 31,266.32</b>	<b>\$ 161,108.38</b>	

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Programs with no data in the above table have no presence in this One-Stop location.

## Glendive

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$ 66.60	\$ 199.79	\$ -	\$ -				
Waste Disposal	62186	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00				
Recycling	62186A								
Janitorial	62256/62295	\$ 42.77	\$ 25.51	\$ 18.45	\$ 19.32				
Answering Service	62318								
Telephone Equip (Nor	62371	\$ 486.36	\$ 486.36	\$ 534.36	\$ 534.36				
Telephone Equip Main	62373			\$ 755.84					
Internet (Non DOA)	62374	\$ 166.80	\$ 166.80	\$ 166.80	\$ 166.80				
Data Circuit Add/Move	62382								
Long Distance (Non DC	62386								
ITSD Voice Services	623B0								
ITSD Pass-Through NT\$	623B3								
ITSD Long Distance	623B4	\$ 24.91	\$ 115.93	\$ 66.90	\$ 89.20				
Rent	62529								
Electricity	62601	\$ 609.51	\$ 367.37	\$ 294.18	\$ 294.18				
Natural Gas	62603	\$ 30.02	\$ 76.12	\$ 66.87	\$ 66.78				
Water & Sewage	62605	\$ 198.68	\$ 308.32	\$ 305.46	\$ 407.28				
Garbage Removal	62606								
Buildings & Grounds	62701	\$ 411.80	\$ 385.60	\$ 350.00	\$ 400.00				
Property Management	62768	\$ 1,765.00	\$ 1,900.00	\$ 1,725.00	\$ 1,725.00				
Taxes & Assessments	62804	\$ -	\$ 605.01	\$ -	\$ -				
Elevator Inspection	62858								
<b>Total</b>		\$ 3,840.45	\$ 4,674.81	\$ 4,321.86	\$ 3,740.92				

Glendive - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	260	10.53%	\$ 404.26	\$ 492.09	\$ 454.93	\$ 393.78	\$ 1,745.06
DW	104	4.21%	\$ 161.70	\$ 196.83	\$ 181.97	\$ 157.51	\$ 698.02
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	1976	80.00%	\$ 3,072.36	\$ 3,739.85	\$ 3,457.49	\$ 2,992.74	\$ 13,262.43
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
SCSEP	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	130	5.26%	\$ 202.13	\$ 246.04	\$ 227.47	\$ 196.89	\$ 872.53
<b>Total</b>	<b>2470</b>	<b>100.00%</b>	<b>\$ 3,840.45</b>	<b>\$ 4,674.81</b>	<b>\$ 4,321.86</b>	<b>\$ 3,740.92</b>	<b>\$ 16,578.04</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.



## Havre

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 155.73	\$ 467.18	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295		\$ 34.01		
Answering Service	62318		\$ 240.00		
Telephone Equip (Nor	62371	\$ 1,350.52	\$ 1,821.87	\$ 1,821.45	\$ 2,428.60
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 74.52	\$ 295.64	\$ 212.88	\$ 215.92
Rent	62529				
Electricity	62601	\$ 880.49	\$ 1,108.56	\$ 1,122.78	\$ 1,222.88
Natural Gas	62603	\$ 38.30	\$ 192.54	\$ 671.40	\$ 269.85
Water & Sewage	62605	\$ 633.75	\$ 301.95	\$ 561.60	\$ 748.80
Garbage Removal	62606				
Buildings & Grounds	62701	\$ (422.35)	\$ (750.00)	\$ 500.00	\$ 500.00
Property Management	62768	\$ 2,050.00	\$ 3,075.00	\$ 3,075.00	\$ 4,100.00
Taxes & Assessments	62804		\$ 2,075.55		
Elevator Inspection	62858				
<b>Total</b>		\$ 4,760.96	\$ 8,862.30	\$ 7,965.11	\$ 9,486.05

Havre - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	195	8.33%	\$ 396.75	\$ 738.53	\$ 663.76	\$ 790.50	\$ 2,589.54
DW	130	5.56%	\$ 264.50	\$ 492.35	\$ 442.51	\$ 527.00	\$ 1,726.36
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP	260	11.11%	\$ 529.00	\$ 984.70	\$ 885.01	\$ 1,054.01	\$ 3,452.71
Wagner Peyser	1170	50.00%	\$ 2,380.48	\$ 4,431.15	\$ 3,982.56	\$ 4,743.03	\$ 15,537.21
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Other DLI Programs	585	25.00%	\$ 1,190.24	\$ 2,215.58	\$ 1,991.28	\$ 2,371.51	\$ 7,768.61
<b>Total</b>	<b>2340</b>	<b>100.00%</b>	<b>\$ 4,760.96</b>	<b>\$ 8,862.30</b>	<b>\$ 7,965.11</b>	<b>\$ 9,486.05</b>	<b>\$ 31,074.42</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Lewistown

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 28.03	\$ 84.09	\$ -	\$ -
Waste Disposal	62186				
Recycling	62186A				
Janitorial	62256/62295				
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 411.69	\$ 411.69	\$ 411.69	\$ 411.69
Telephone Equip Main	62373				
Internet (Non DOA)	62374	\$ 288.00	\$ 288.00	\$ 288.00	\$ 288.00
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 27.27	\$ 49.45	\$ 81.81	\$ 109.08
Rent	62529	\$ 7,843.00	\$ 2,448.37	\$ 3,921.50	\$ 3,921.50
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701		\$ 24.00		
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 8,597.99	\$ 3,305.60	\$ 4,703.00	\$ 4,730.27

Lewistown - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
DW	104	6.67%	\$ 573.20	\$ 220.37	\$ 313.53	\$ 315.35	\$ 1,422.46
Youth	<i>Program operates 52 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	1352	86.67%	\$ 7,451.59	\$ 2,864.85	\$ 4,075.93	\$ 4,099.57	\$ 18,491.95
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
SCSEP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Other DLI Programs	104	6.67%	\$ 573.20	\$ 220.37	\$ 313.53	\$ 315.35	\$ 1,422.46
<b>Total</b>	<b>1560</b>	<b>100.00%</b>	<b>\$ 8,597.99</b>	<b>\$ 3,305.60</b>	<b>\$ 4,703.00</b>	<b>\$ 4,730.27</b>	<b>\$ 21,336.86</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

### Miles City

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 128.23	\$ 384.70	\$ -	\$ -
Waste Disposal	62186	\$ 38.00	\$ 38.00	\$ 38.00	\$ 38.00
Recycling	62186A				
Janitorial	62256/62295	\$ 3.49	\$ 26.68		
Answering Service	62318	\$ 57.00	\$ 57.00	\$ 57.00	\$ 57.00
Telephone Equip (Nor	62371	\$ 1,638.84	\$ 1,638.84	\$ 1,638.84	\$ 1,638.84
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 59.81	\$ 138.71	\$ 116.34	\$ 155.12
Rent	62529				
Electricity	62601	\$ 373.90	\$ 469.31	\$ 495.99	\$ 661.32
Natural Gas	62603	\$ 32.11	\$ 154.98	\$ 98.55	\$ 131.40
Water & Sewage	62605	\$ 137.02	\$ 207.54	\$ 207.54	\$ 276.72
Garbage Removal	62606	\$ 60.00	\$ 60.00	\$ 60.00	\$ 60.00
Buildings & Grounds	62701	\$ 2,315.00	\$ 305.80	\$ 750.00	\$ 1,500.00
Property Management	62768	\$ 345.00	\$ 380.00	\$ 440.00	\$ 345.00
Taxes & Assessments	62804		\$ 307.60		
Elevator Inspection	62858				
<b>Total</b>		\$ 5,188.40	\$ 4,169.16	\$ 3,902.26	\$ 4,863.40

Miles City - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	234	11.25%	\$ 583.70	\$ 469.03	\$ 439.00	\$ 547.13	\$ 2,038.86
DW	104	5.00%	\$ 259.42	\$ 208.46	\$ 195.11	\$ 243.17	\$ 906.16
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	1280.5	61.56%	\$ 3,194.11	\$ 2,566.64	\$ 2,402.33	\$ 2,994.03	\$ 11,157.11
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP	<i>Program operates 19.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Other DLI Programs	461.5	22.19%	\$ 1,151.18	\$ 925.03	\$ 865.81	\$ 1,079.07	\$ 4,021.09
<b>Total</b>	<b>2080</b>	<b>100.00%</b>	<b>\$ 5,188.40</b>	<b>\$ 4,169.16</b>	<b>\$ 3,902.26</b>	<b>\$ 4,863.40</b>	<b>\$ 18,123.22</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Sidney

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 27.65	\$ 82.96	\$ -	\$ -
Waste Disposal	62186	\$ 70.00	\$ 114.00	\$ 114.00	\$ 114.00
Recycling	62186A				
Janitorial	62256/62295	\$ -	\$ -	\$ 14.37	\$ -
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 612.60	\$ 613.22	\$ 672.60	\$ 672.60
Telephone Equip Main	62373				
Internet (Non DOA)	62374				
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386				
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 36.18	\$ 132.35	\$ 81.81	\$ 137.20
Rent	62529	\$ 9,100.00	\$ 6,825.00	\$ 6,825.00	\$ 4,550.00
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701	\$ 11.50			
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 9,857.93	\$ 7,767.53	\$ 7,707.78	\$ 5,473.80

Sidney - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	104	4.00%	\$ 394.32	\$ 310.70	\$ 308.31	\$ 218.95	\$ 1,232.28
DW	104	4.00%	\$ 394.32	\$ 310.70	\$ 308.31	\$ 218.95	\$ 1,232.28
Youth	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	1651	63.50%	\$ 6,259.79	\$ 4,932.38	\$ 4,894.44	\$ 3,475.86	\$ 19,562.47
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab	<i>Program operates 26 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
SCSEP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF	520	20.00%	\$ 1,971.59	\$ 1,553.51	\$ 1,541.56	\$ 1,094.76	\$ 6,161.41
Other DLI Programs	221	8.50%	\$ 837.92	\$ 660.24	\$ 655.16	\$ 465.27	\$ 2,618.60
<b>Total</b>	<b>2600</b>	<b>100.00%</b>	<b>\$ 9,857.93</b>	<b>\$ 7,767.53</b>	<b>\$ 7,707.78</b>	<b>\$ 5,473.80</b>	<b>\$ 30,807.04</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

### Wolf Point

Expense	SABHRS Account	July-Sep	Oct-Dec	Jan-March	Apr-June
		Q1 - SFY17	Q2 - SFY17	Q3 - SFY17	Q4 - SFY17
Insurance	62104	\$ 105.08	\$ 315.25	\$ -	\$ -
Waste Disposal	62186	\$ 70.00	\$ 38.00	\$ 38.00	\$ 38.00
Recycling	62186A				
Janitorial	62256/62295				
Answering Service	62318				
Telephone Equip (Nor	62371	\$ 1,398.11	\$ 2,012.16	\$ 2,011.50	\$ 1,482.00
Telephone Equip Main	62373				
Internet (Non DOA)	62374	\$ 328.46	\$ 421.16	\$ 421.05	\$ 561.40
Data Circuit Add/Move	62382				
Long Distance (Non DC	62386	\$ 84.97	\$ 88.03	\$ 70.59	\$ 78.87
ITSD Voice Services	623B0				
ITSD Pass-Through NT\$	623B3				
ITSD Long Distance	623B4	\$ 33.33	\$ 147.49	\$ 101.97	\$ 135.96
Rent	62529	\$ 39,625.92	\$ 31,444.44	\$ 31,444.44	\$ 20,962.96
Electricity	62601				
Natural Gas	62603				
Water & Sewage	62605				
Garbage Removal	62606				
Buildings & Grounds	62701				
Property Management	62768				
Taxes & Assessments	62804				
Elevator Inspection	62858				
<b>Total</b>		\$ 41,645.87	\$ 34,466.53	\$ 34,087.55	\$ 23,259.19

Wolf Point - SFY 2017							
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost
Adult	247	4.75%	\$ 1,978.18	\$ 1,637.16	\$ 1,619.16	\$ 1,104.81	\$ 6,339.31
DW	<i>Program operates 13 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
Youth		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Job Corp		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Native American		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
NFJP		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Wagner Peyser	520	10.00%	\$ 4,164.59	\$ 3,446.65	\$ 3,408.76	\$ 2,325.92	\$ 13,345.91
ABE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Voc Rehab		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
SCSEP	<i>Program operates 6.5 hours/quarter = less than co-location of 20% (or 104 hours/quarter)</i>						
CTE		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TAA		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
Vets		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
CSBG		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
HUD		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
UI		0.00%	\$ -	\$ -	\$ -	\$ -	\$ -
TANF	4160	80.00%	\$ 33,316.70	\$ 27,573.22	\$ 27,270.04	\$ 18,607.35	\$ 106,767.31
Other DLI Programs	273	5.25%	\$ 2,186.41	\$ 1,809.49	\$ 1,789.60	\$ 1,221.11	\$ 7,006.60
<b>Total</b>	<b>5200</b>	<b>100.00%</b>	<b>\$ 41,645.87</b>	<b>\$ 34,466.53</b>	<b>\$ 34,087.55</b>	<b>\$ 23,259.19</b>	<b>\$ 133,459.14</b>

The tables above are estimates for SFY2017 and only include the operating account codes listed. Programs operated by the Department of Labor as either internal programs or subcontracted programs are responsible for additional operating costs above and beyond those outlined in the Infrastructure Cost Sharing Agreement.

Programs with no data in the above table have no presence in this One-Stop location.

## Statewide Annual Rollup

Expense	SABHRS Account	July-Sep		Oct-Dec		Jan-March		Apr-June	
		Q1 - SFY17		Q2 - SFY17		Q3 - SFY17		Q4 - SFY17	
Insurance	62104	\$ 4,057.58	\$ 12,172.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Waste Disposal	62186	\$ 374.40	\$ 399.20	\$ 389.80	\$ 399.20	\$ -	\$ -	\$ -	\$ -
Recycling	62186A	\$ 60.00	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -
Janitorial	62256/62295	\$ 760.40	\$ 713.51	\$ 521.81	\$ 831.64	\$ -	\$ -	\$ -	\$ -
Answering Service	62318	\$ 171.00	\$ 411.00	\$ 171.00	\$ 171.00	\$ -	\$ -	\$ -	\$ -
Telephone Equip (Nor	62371	\$ 20,590.02	\$ 25,814.54	\$ 26,844.84	\$ 31,059.10	\$ -	\$ -	\$ -	\$ -
Telephone Equip Main	62373	\$ -	\$ -	\$ 6,330.44	\$ -	\$ -	\$ -	\$ -	\$ -
Internet (Non DOA)	62374	\$ 2,062.73	\$ 2,596.28	\$ 2,411.19	\$ 2,566.46	\$ -	\$ -	\$ -	\$ -
Data Circuit Add/Move	62382	\$ -	\$ 115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Long Distance (Non DC	62386	\$ 98.60	\$ 103.47	\$ 94.95	\$ 95.11	\$ -	\$ -	\$ -	\$ -
ITSD Voice Services	623B0	\$ 207.43	\$ 829.72	\$ 622.29	\$ 829.72	\$ -	\$ -	\$ -	\$ -
ITSD Pass-Through NT	623B3	\$ 97.02	\$ 388.04	\$ 291.00	\$ 388.00	\$ -	\$ -	\$ -	\$ -
ITSD Long Distance	623B4	\$ 1,283.08	\$ 4,887.06	\$ 4,178.65	\$ 5,211.05	\$ -	\$ -	\$ -	\$ -
Rent	62529	\$ 173,103.61	\$ 120,568.87	\$ 124,281.60	\$ 88,987.48	\$ -	\$ -	\$ -	\$ -
Electricity	62601	\$ 13,200.24	\$ 17,066.81	\$ 16,580.35	\$ 20,513.36	\$ -	\$ -	\$ -	\$ -
Natural Gas	62603	\$ 1,161.33	\$ 4,669.69	\$ 8,062.04	\$ 4,679.10	\$ -	\$ -	\$ -	\$ -
Water & Sewage	62605	\$ 4,009.66	\$ 4,046.23	\$ 4,106.99	\$ 4,652.74	\$ -	\$ -	\$ -	\$ -
Garbage Removal	62606	\$ 1,288.39	\$ 1,455.35	\$ 1,554.42	\$ 1,808.56	\$ -	\$ -	\$ -	\$ -
Buildings & Grounds	62701	\$ 10,067.07	\$ 9,699.21	\$ 12,319.51	\$ 15,052.53	\$ -	\$ -	\$ -	\$ -
Property Management	62768	\$ 23,920.57	\$ 29,318.09	\$ 33,050.86	\$ 32,670.80	\$ -	\$ -	\$ -	\$ -
Taxes & Assessments	62804	\$ -	\$ 10,893.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Elevator Inspection		\$ -	\$ -	\$ -	\$ 440.00	\$ -	\$ -	\$ -	\$ -
<b>Total</b>		\$ 256,513.13	\$ 246,148.65	\$ 241,871.74	\$ 210,355.85	\$ -	\$ -	\$ -	\$ -

Roll Up of All One-Stop Centers - SFY 2017								
Partner	Staff Hours/Quarter	% of Total Staff Hours	Q1 Cost	Q2 Cost	Q3 Cost	Q4 Cost	Total Partner Cost	
Adult	4732	5.10%	\$ 13,078.97	\$ 12,550.51	\$ 12,332.44	\$ 10,725.53	\$ 48,687.45	
DW	4628	4.99%	\$ 12,791.52	\$ 12,274.68	\$ 12,061.40	\$ 10,489.80	\$ 47,617.40	
Youth	520	0.56%	\$ 1,437.25	\$ 1,379.18	\$ 1,355.21	\$ 1,178.63	\$ 5,350.27	
Job Corp	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Native American	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
NFJP	780	0.84%	\$ 2,155.87	\$ 2,068.77	\$ 2,032.82	\$ 1,767.94	\$ 8,025.40	
Wagner Peyser	56985.5	61.40%	\$ 157,504.60	\$ 151,140.58	\$ 148,514.47	\$ 129,163.03	\$ 586,322.67	
ABE	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
Voc Rehab	338	0.36%	\$ 934.21	\$ 896.47	\$ 880.89	\$ 766.11	\$ 3,477.68	
SCSEP	364	0.39%	\$ 1,006.07	\$ 965.42	\$ 948.65	\$ 825.04	\$ 3,745.19	
CTE	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TAA	130	0.14%	\$ 359.31	\$ 344.79	\$ 338.80	\$ 294.66	\$ 1,337.57	
Vets	3055	3.29%	\$ 8,443.84	\$ 8,102.67	\$ 7,961.88	\$ 6,924.45	\$ 31,432.83	
CSBG	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
HUD	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
UI	0	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	
TANF	8645	9.32%	\$ 23,894.28	\$ 22,928.82	\$ 22,530.43	\$ 19,594.71	\$ 88,948.23	
Other DLI Programs	12629.5	13.61%	\$ 34,907.20	\$ 33,496.77	\$ 32,914.75	\$ 28,625.96	\$ 129,944.67	
<b>Total</b>	<b>92807</b>	<b>100.00%</b>	<b>\$ 256,513.13</b>	<b>\$ 246,148.65</b>	<b>\$ 241,871.74</b>	<b>\$ 210,355.85</b>	<b>\$ 954,889.37</b>	

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