

MT SWIB

STATE WORKFORCE INNOVATION BOARD

WIOA COMMITTEE

GoToMeeting® 11:30 – 12:30 PM
Tuesday, September 6, 2016
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Commissioner Jane Weber (Chair); Casey Blumenthal;
Commissioner Mike McGinley; Robert Minto; Arlene Templer

MEMBERS EXCUSED: Rich Aarstad and Jay Reardon

STAFF: Shannon Lewis and Casey Schreiner

CALL TO ORDER/ROLL CALL: Chair Weber called the meeting to order at 11:32.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Weber asked for a motion to approve the agenda.

Ms. Templer moved, and Commissioner McGinley seconded a motion to approve the agenda.

The motion carried.

MAY 17, 2016 MINTUES: Chair Weber asked for a motion to approve the draft meeting minutes from the May 17, 2016 WIOA Committee meeting.

Ms. Templer moved and Commissioner McGinley seconded a motion to approve the May 17, 2016 WIOA Committee draft meeting minutes.

The motion carried.

REPORTS:

ELIGILBE TRAINING PROVIDER LIST (ETPL):

Casey Schreiner gave an update on the Department of Labor's Programs Oversight Unit's work on getting the updated WIOA ETPL up and running. Staff at the Program Oversight Unit are working to modernize its list and are working with the state of Utah and the state of Montana's Technical Services Division on the design and programming of MWorks, which will allow training providers to create an online portal account, provide contact and demographic information, upload training program descriptions, certification levels, site location, wage data, number of program participants, and graduation rates. The old ETPL system contained 4,500 programs, 3,200 of those programs had never been used. It's the hope that the new ETPL list will be easier to maintain and keep updated and be a better tool for the public, clients, case managers, and partner agencies to guide individuals to training and educational programs.

STATE PLAN UPDATE:

Casey Schreiner gave an update on the state's WIOA Combined Plan for program years 2016-2019. The plan was conditionally approved by the US Department of Labor and WIOA partners. The US Department of Labor requested additional information and clarification on some sections of the plan, and that additional information was provided to the agency. The state of Montana is currently waiting for the final plan approval from the US Department of Labor. Casey will keep the board updated as the plan moves forward.

WIOA TECHNICAL TRAINING:

Casey Schreiner let the committee know that the WIOA Program Oversight Unit held a WIOA Technical Assistance Training on August 23-25. The training was attended from local partners from throughout Montana and the training discussed how the local partners will align services to better serve Montana job seekers and businesses.

NEW BUSINESS:

ONE-STOP CERTIFICATION PROCESS:

Shannon Lewis walked through the updated One-Stop Certification process that incorporated the new provisions under WIOA. Unlike in years past WIOA requires that states use a competitive process for selecting One-Stop Operators. Because Montana is a single-area state it is seeking one overall One-Stop Operator that can serve the entire state. Montana's process will require applicants to give a detailed overview of the services provided within its One-Stop Centers. The detailed overview will contain the following information:

- Executive Summary;
- Organizational chart and structure, including its firewall plan;
- Organizational Philosophy, including an information sharing plan;
- Organizational marketing, including the organization's name, branding, and outreach;
- Organizational goals, including its mission statement and short and long-term goals;
- Detailed information on services and partnerships for each program in each community it serves;
- Detailed information on facilities in each community;
- Detailed information on Community Action Teams for each community; and
- Detailed information on business services for each community it serves.

Once the full SWIB approves the process, the application will be widely distributed by sending it out to all interested persons, publishing it on the main Department of Labor & Industry website, publishing it on the Department of Administration's procurement website, and using the Department of Administration's interested persons list. The WIOA committee will review and score all applications and make a final recommendation to the full SWIB.

Mr. Minto moved and Ms. Blumenthal seconded a motion to approve the One-Stop Application process.

The motion carried.

ADJOURNMENT:

Ms. Blumenthal moved and Mr. Minto seconded a motion to adjourn the meeting.

The motion carried.

Chair Weber adjourned the meeting at 12:26 PM.