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**STATE OF MONTANA
ONE-STOP OPERATOR DESIGNATION APPLICATION**

Under Title I of the Workforce Innovation and Opportunity Act (WIOA) (20 CFR Part 678), the state of Montana is required to have a comprehensive One-Stop Delivery System. As the state of Montana is a single-area state, it will implement its One-Stop Delivery System based out of **one** statewide operator. Applicants applying for the designated one-stop operator must have a statewide presence and the ability to deliver services and coordinate a comprehensive one-stop system throughout Montana.

PART I. CONTACT INFORMATION

One-Stop Operator: _____
 One-Stop Address: _____

 Contact Person: _____
 Telephone: _____
 Fax: _____
 E-Mail: _____

PART II. OPERATION AND PARTNERSHIP PLAN

Applicants must submit an Operation & Partnership Plan, including the elements outlined below. The Operation & Partnership Plan must be submitted as part of the one-stop operator designation application.

1. Executive Summary
2. Organizational Chart/Structure
 - a. Firewall Plan
3. Organizational Philosophy
 - a. Information Sharing Plan
4. Organizational Marketing
 - a. Name and Signage Branding
 - b. Outreach
5. Goals
 - a. Mission Statement
 - b. Short-Term Goals
 - c. Long-Term Goals
 - d. Next Steps

PART III. SERVICES AND PARTNERSHIPS

Table: See Addendum A

PART IV. BUSINESS SERVICES

Table: See Addendum B

PART V. FACILITIES

Table: See Addendum C

PART VI. COMMUNITY MANAGEMENT TEAMS

Table: See Addendum D